

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, February 11<sup>th</sup>, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present: Managing Director, Brent Friess; Director of Finance, Jennifer Rosser; Superintendent of Operations, Troy Howes; Engineer's Assistant, Chris Cannon and Equipment Superintendent, Jeremy Dietz.

VISITORS:

Shandel Elowski of Rieth Riley, Dave Sybert of Michigan Paving Materials, Shiawassee County Commissioner, John Plowman, and Vernon Township Supervisor, Bert DeClerg.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from January 28<sup>th</sup>, 2020.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Thank you letter from Marv Pesik.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

Commissioner Plowman reported on the following: The county has brought in several retirement representatives. They are looking at going with a 401(a) and a 457 plan. Contributions and employer match is still being discussed. Investment meetings have been underway and they will most likely be investing with Michigan Class. They are researching other health insurance options as well.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR BITUMINOUS PAVING, SKIP PATCH PAVING, CRACK SEALING AND GRAVEL HAULING:

The board opened bids for bituminous paving, skip patch paving, crack sealing and gravel hauling. These bids will be tabulated and on the agenda for possible award at the February 25<sup>th</sup>, 2020 board meeting.

NATIONWIDE RETIREMENT SOLUTIONS GOVERNMENTAL 457(B) PLAN:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve and authorize the Managing Director to sign, the Nationwide Retirement Solutions Governmental 457(b) plan loan procedures.

All Ayes.

Motion Carried.

REVIEW OF THE ADMINISTRATIVE HANDBOOK:

The board reviewed the suggested changes to the Administrative Handbook and would like to table this item to be added to the agenda for the next board meeting on February 25<sup>th</sup>, 2020.

2020 INTEGRATED VEGETATION MANAGEMENT SEMINAR:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve up to seven employees to attend the Red River Specialties 2020 Integrated Vegetation Management Seminar at a cost not to exceed \$50.00 per attendee.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) Middlebury Township Board Meeting – Wednesday, February 12<sup>th</sup>, 2020 @ 7:00 p.m. B) Antrim Township Board Meeting – Thursday, February 13<sup>th</sup>, 2020 at 7:00 p.m. C) Seasonal Material Bid Opening – Tuesday, February 25<sup>th</sup>, 2020 at 7:30 a.m. D) PRI Pavement Recycling Incorporated E) 2020 PM Bridge Projects and F) MTF Estimated Revenues.

Director of Finance, Jennifer Rosser, reported on the following: A) Year-end update and B) MCRCSIP Insurance – Premium Refund.

Superintendent of Operations, Troy Howes, reported on the following: A) Winter maintenance update – scraping and salting B) Grading when weather permits and C) River/Riley Road has drainage issues. It is almost impassable due to the water coming up over the roadway – adding tile to ditches will take care of the drainage issues we are having there.

Equipment Superintendent, Jeremy Dietz, reported on the following: A) Tandem should arrive today B) Equipment Maintenance update – keeping ahead of the pace on equipment maintenance getting equipment around for the next construction season and C) Building maintenance – Floor in garage - The epoxy is starting to separate at the joints, due to the moisture in the ground. When the floor was redone last summer it was sealed up too tight. The moisture in the ground is causing cracks in the epoxy around the joints. The contractor did come and open up the existing saw cuts in the floor to allow the moisture and static pressure to escape. They will be back once the weather breaks to repair the cracking.

ACCOUNTS PAYABLE:

Municipal Employees	138619.58
44 North	1303.82
Action Traffic Maintenance Inc	7428.51
Interstate Billing Service/AIS	1757.47
The Argus Press	346.00
Certified Power Inc	1317.52
Cintas Corporation	417.36
Coffield Oil Co Inc	1246.89
Colony Hardware Corporation	117.36
Consumers Energy	4334.76
D&D Truck & Trailer	1258.84
D&G Equipment Inc	1867.24
D&K Truck Company	143.63
Dalton Elevator	145.00
Delta College	1140.00
Dornbos Sign & Safety	3348.03
EJ USA Inc	836.24
First Bankcard	3583.33
Fishbeck	5566.00
Flint New Holland Inc	416.64
Fuoss Gravel Company	2780.89
Gilbert's Do It Best Hardware	136.96
Bruce Holzhausen	1245.00
Hi-Quality Glass	130.00
Home Depot Credit Services	1480.59
Independent Newspapers	279.90
J&H Oil Company	10099.25
Kennedy's Auto Repair LLC	108.81
Kimball Midwest	2983.78
Lepley & Sons Towing	60.00
M&K Truck Centers of Flint	229.94
Maurer's Textile Rental	1506.11
Michigan Cat	2894.25
Michigan Road Preservation Ass	60.00
MITA	50.00
My-Can LLC	200.00
NAPA Auto Parts	15.25
Ricoh USA	90.71
Rose Pest Solutions	56.00
Rowe Professional Services Com	9845.00
Safety-Kleen Corporation	120.60

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Signature Ford-Lincoln-	916.79
SLH Metals Inc	290.22
Southern Michigan Rd Commissio	20.00
State of Michigan-MDEQ	95.00
Strauss Tool Company	60.00
Valley Truck Parts	4016.47
Verizon Wireless	617.33
Waste Management	468.22

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Voucher #5755 (Checks 18053 - 18101) totaling \$216,051.29; including a the MERS ACH payment of \$138,619.58; Payroll Vouchers #5756 (Checks 25765 – 25775 ) totaling \$61,501.17; including direct deposits of \$55,506.52.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 9:17 a.m.

All Ayes.

Motion Carried.

The next Regular Board Meeting is Tuesday, February 25<sup>th</sup>, 2020 at 7:30 a.m.

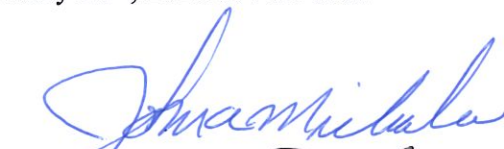
Respectfully Submitted,



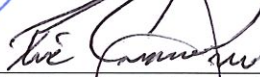
Brent P. Friess, Managing Director



Jennifer Rosser  
Director of Finance & Human Resources/  
Clerk of the Board



John Michalec, Commissioner



Ric Crawford, Commissioner



Mike Constine, Commissioner