

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 9th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen Zemcik, and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations, Troy Howes, Garage Superintendent, Jeremy Dietz, and Engineer's Assistant, Christopher Cannon.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from April 24th, 2017 as amended.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: 1) CRASIF Dividend Refund 2) CRA-DAS Document Series and 3) MCRCSIP, Pool Cue.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

2017 SUPERINTENDENTS ASSOICIATION OF MICHIGAN ANNUAL CONFERENCE:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize up to four (4) supervisory employees and one (1) Commissioner to attend the 2017 Superintendents Association of Michigan Annual Conference, October 4th, 2017 through October 6th, 2017 at Little River Casino and Resort in Manistee, Michigan. This motion authorizes registration and reservation costs.

All Ayes.

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Managing Director one additional night at the SAM conference as he is on the SAM Board and is required to arrive on October 3rd, 2017. This includes reservation costs.

All Ayes.

Motion Carried.

CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to leave regular session and enter into closed session to review the minutes of the closed session of Tuesday, April 24th, 2017 and discuss upcoming contract negotiations at 9:41 a.m.

Roll Call.

Commissioner, Michalec, Zemcik, and Constine.

3 ayes, 0 nays

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to leave closed session and enter into regular session at 10:22 a.m.

Roll Call.

Commissioner, Michalec, Zemcik, and Constine

3 ayes, 0 nays.

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the closed session meeting minutes of April 24th, 2017 and place them on file.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) Office renovations 2) Township Project List Update 3) Ruess Road Pit 4) Durand Road Guardrail Damage Update 5) Beard Road Update 6) CRA Name Badges and 7) M-52 Detour.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) State Road Project Update and 2) County Projects Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update and 2) Safety Meeting Update.

Director of Finance, Jennifer Rosser reported on the following: 1) MTF \$614,437.77 up 28% from 2016 and 23.8% YTD 2) MDOT 2015 Audit Results 3) 2016 ACT 51 Update 4) April 2017 Financial Statements and 5) Email Security.

2016 AMENDED ACT 51 REPORT:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve and authorize the Chairman and the Director of Finance to sign the 2016 ACT 51 Report as amended and submit it to MDOT.

All Ayes.

Motion Carried.

ACCOUNTS PAYABLE:

44 NORTH	730.35
ADVANCED DRAINAGE SYSTEMS	1,697.92
INTERSTATE BILLING SERVICE/AIS	1,636.95
THE ARGUS PRESS	24.00
BENISTAR/UA-6803	17,016.00
BLUMERICH COMMUNICATIONS	1,798.38
CCP INDUSTRIES	748.62
CE&A PROFESSIONAL SERVICES CO INC	108.00
CINTAS CORPORATION	182.47
COFFIELD OIL CO INC	5,832.46
CONSUMERS ENERGY	48.93
CONSTINE GRAVEL COMPANY	5,776.44
COUNTY ROAD ASSOCIATION SELF-INSURANCE FUND	18,288.00
D&D TRUCK & TRAILER	1,558.39
D&G EQUIPMENT INC	894.67
D&K TRUCK COMPANY	5,074.35
FERRALL'S TREE TRIMMING	615.00
FISHBECK THOMPSON CARR & HUBER INC	11,011.80
FUOSS GRAVEL COMPANY	804.88

GRAFF TRUCK CENTER	8,179.47
GRAND TRUNK WESTERN	30,482.00
GREENSCAPE	1,200.00
HOME DEPOT CREDIT SERVICES	357.02
I.T.I. CORPORATE OFFICE	163.50
I.T. RIGHT	680.00
INDEPENDENT AD-VISOR NEWSPAPERS	273.00
J&H OIL COMPANY	4,857.25
KENNEDY'S AUTO REPAIR	422.98
KENTWOOD OFFICE FURNITURE	15,936.36
KIMBALL MIDWEST	1,028.85
LINCOLN NATIONAL LIFE INSURANCE CO	729.51
MAURER HEATING & COOLING	252.72
MEMORIAL HEALTHCARE	148.00
MICHIGAN CAT	282.59
MICHIGAN CONCRETE ASSOCIATION	675.00
QUILL CORPORATION	511.39
RADIO-SHACK	104.10
RICOH USA INC	77.79
ROSE PEST SOLUTIONS	54.00
ROWE PROFESSIONAL SERVICES COMPANY	7,269.25
ACE-SAGINAW PAVING COMPANY	4,329.35
SIGNATURE FORD-LINCOLN-	199.40
SLH METALS INC	1,520.00
STATE INDUSTRIAL PRODUCTS	190.56
SUPERIOR EQUIPMENT & SUPPLY COMPANY INC	683.09
TRUCK & TRAILER SPECIALTIES INC	14,020.12
VALLEY TRUCK PARTS	3,145.74
VERIZON WIRELESS	935.96
VISION SERVICE PLAN	239.57
WASTE MANAGEMENT	397.27
GOODYEAR COMMERCIAL TIRE & SERVICE CENTER	340.00
WINTER EQUIPMENT COMPANY	2,481.74
YOUNG CHEVROLET-OLDSMOBILE-CADILLAC	77.08
STEPHEN A ZEMCIK	183.79
44 NORTH	107.77

A motion was made by Commissioner Zemcik, supported by Chairman Constine, to approve Accounts Payable Vouchers #5585 & 5586 (Check numbers 14833 –14892), totaling \$183,180.49 and an ACH to MERS for \$85,402.53.

Roll Call.

Ayes, Commissioners, Constine, Zemcik and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Michalec updated the Board on the Shiawassee County Parks & Recreation Meeting.

ADJOURN:

Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 10:31 a.m.

All Ayes.

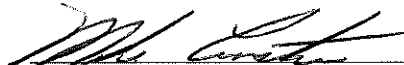
Motion Carried.

Next Regular Board Meeting is Tuesday, May 23rd, 2017 at 8:00 a.m.

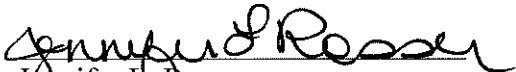
Respectfully Submitted,



Brent P. Friess, Managing Director

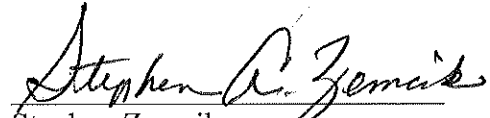


Mike Constance, Chairman



Jennifer L. Rosser

Director of Finance/Human Resource
Clerk of the Board



Stephen Zemcik



John A. Michalec

