

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Monday, October 9<sup>th</sup>, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Rosser, Superintendent of Operations, Troy Howes, Garage Superintendent, Jeremy Dietz, Engineer's Assistant, Christopher Cannon, and Engineer, Rick Freeman.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from September 26<sup>th</sup>, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Crossroads Magazine – County Road Association of Michigan B) Break Room News – Mackinaw Administrators.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR 2018 JUDDVILLE ROAD PROJECT:

Bids were opened for the 2018 Juddville Road Project.

Bids will be reviewed and awarded at the next Board Meeting on October 24<sup>th</sup>, 2017.

BID OPENING FOR 2017-2018 FUEL:

Bids were opened for the 2017-2018 Fuel.

Bids will be reviewed and awarded at the next Board Meeting on October 24<sup>th</sup>, 2017.

SEVEN COUNTY COUNCIL MEETING:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve two supervisory staff and two Commissioners to attend the Seven County Council Meeting hosted by Clinton County Road Commission, held at Bingham Township Hall on Tuesday, October 17<sup>th</sup>, 2017, at a cost not to exceed \$13.00 per attendee.

All Ayes.

Motion Carried.

PRECISION COMPUTER SOLUTIONS SOFTWARE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the Managing Director to sign the agreement and approve the purchase of Precision Computer Solutions, Inc. software package at a cost of \$44,750.00 for 2017.

All Ayes.

Motion Carried.

BID EXTENSION REQUEST FROM MICHIGAN CHLORIDE SOLUTIONS FOR THE 2018 SEASON:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the bid extension request from Michigan Chloride Solutions for the year 2018.

All Ayes.

Motion Carried.

TAMC BRIDGE ASSET MANAGEMENT TRAINING 2017 WEBINAR AND WORKSHOP:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize two employees in the Engineering Department to attend the TAMC Bridge Asset Management Training 2017 Webinar and Workshop Series at a cost not to exceed \$80.00.

All Ayes.

Motion Carried.

CARLAND ROAD RECONSTRUCTION PROJECT DESIGN:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Managing Director to sign the proposal with ROWE Professional Services Company for the design engineering services for the Carland Road reconstruction project from M-21 to Wilkinson Road (two miles of roadway) at a cost not to exceed \$88,600.00 in the 2018 budget year.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) MDEQ visit on October 31<sup>st</sup>, 2017 B) Antrim Township – Notice of Special Assessment Hearing C) Wilkinson Road Berming Update.

Director of Finance and Human Resources/Clerk of the Board reported on the following: A) Audit Services B) BCBS Refund C) 2018 PA152 Hard Caps limits D) BCBS Renewal Rates and E) Open Enrollment Meeting.

Superintendent of Operations, Troy Howes, reported on the following: A) Maintenance Update B) Gradall Update C) Gravel Project Update – Complete D) Mineral Well Brine – Complete E) Scraping roads this week due to moisture we received F) Arm Mowers are out and G) Bridge Crew Update.

Engineer's Assistant, Chris Cannon, reported on the following: A) County Projects Update B) Traffic Count Update and C) Final walkthrough for Federal Aid projects.

Superintendent of Equipment, Jeremy Dietz, reported on the following: A) Equipment Update B) MIOSHA Chainsaw Training and C) Winter Maintenance Meeting.

CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to enter into closed session at 8:46 a.m. to discuss upcoming contract negotiations with AFSCME Local 1071.1 and the lawsuit with Shiawassee County Landfill Group.

Roll Call Vote

Ayes, Commissioner Constine, Michalec and Zemcik

Nays, None

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to leave closed session and enter into regular session at 11:57 a.m.

Roll Call Vote

Ayes, Commissioner Constine, Michalec, and Zemcik

Nays, None

Motion Carried.

ACCOUNTS PAYABLE:

MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	85,358.37
HODE GLASS SERVICE-REPLACING CHECK # 15154	-
MICHIGAN CHLORIDE SALES	4,166.43
44 NORTH	3,440.48
ADVANCED DRAINAGE SYSTEMS	730.64
INTERSTATE BILLING SERVICE/AIS	4,747.87
H. K. ALLEN PAPER COMPANY	406.65
THE ARGUS PRESS	144.00
ASSOC OF SO MICHIGAN ROAD COMMISSIONS	50.00
BEAVER RESEARCH COMPANY	322.29
TREDROC TIRE BAY CITY	433.25
BENISTAR/UA6803	17,370.50
THOMAS BRIDGES	54.81
CARD BROS EQUIPMENT INC	1,409.92
CARQUEST AUTO PARTS-DURAND	93.48
CLARK FIRE & SAFETY INC	1,290.00
COFFIELD OIL CO INC	304.29
CONSUMERS ENERGY	97.71
CONSTRUCTION FASTENERS	140.42
COUNTY ROAD ASSOCIATION OF MICHIGAN	12,526.69
D&D TRUCK & TRAILER	2,999.78
D&G EQUIPMENT INC	3,850.84
D&K TRUCK COMPANY	194.96
DEISLER OUTDOOR POWER EQUIPMENT	6.53
FAHRNER ASPHALT SEALERS	1,175,528.41
FLINT NEW HOLLAND INC	64,096.43
GEOSHACK	473.60
GRAFF TRUCK CENTER	633.79
HALLIDAY SAND & GRAVEL INC	145,672.00
HI-QUALITY GLASS	185.00
NETFRONTS INC	69.50
INDEPENDENT AD-VISOR NEWSPAPERS	861.00
J&H OIL COMPANY	3,715.90
KENNEDY'S AUTO REPAIR	1,123.46
KNAPHEIDE TRUCK EQUIPMENT	4,286.14
L&D CAREY AND SONS TRUCKING CO	57,523.52
LINCOLN NATIONAL LIFE INSURANCE CO	750.37
CTT/MTU	110.00
MAURER'S TEXTILE RENTAL	1,350.64
MICHIGAN CAT	10,200.21
MICHIGAN CHLORIDE SALES LLC	1,685.02
JOHN MICHALEC	208.69
PRECISION COMPUTER SOLUTIONS INC	44,750.00
PROFESSIONAL SERVICES INDUSTRIES INC	636.00
QUILL CORPORATION	49.36

RIETH-RILEY CONSTRUCTION CO INC	311,528.60
BRADLEY RIGOULOT	60.00
ROSE PEST SOLUTIONS	55.00
ROWE PROFESSIONAL SERVICES COMPANY	3,748.00
SHIAWASSEE CO ROAD COMM-PETTY CASH	18.65
SHIAWASSEE COUNTY TREASURER-FICA	65.57
SHULTS EQUIPMENT LLC	3,846.95
SIGNATURE FORD-LINCOLN-	186.01
SLH METALS INC	1,577.70
STATE INDUSTRIAL PRODUCTS	190.56
STATE OF MICHIGAN-MDOT	6,720.76
TSC STORES	483.90
VALLEY TRUCK PARTS	2,093.85
VERIZON WIRELESS	621.23
WASTE MANAGEMENT	415.62
WIN'S ELECTRICAL SUPPLY COMPANY	355.88
WORTHINGTON AG PARTS	200.00
STEPHEN A ZEMCIK	177.63

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5614 and 5615 (Check numbers 15353 – 15415), totaling \$1,901,036.49 and an ACH payment to MERS for \$85,358.37.

Roll Call Vote

Ayes, Commissioner Constine, Michalec and Zemcik.

Nays, None.

Motion Carried.

#### COMMISSIONERS COMMENTS:

There were no Commissioner comments.

#### ADJOURN:

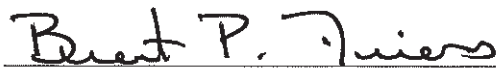
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 12:03 p.m.

All Ayes.

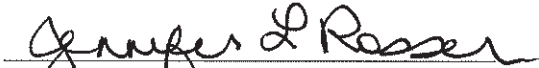
Motion Carried.

The next Regular Board Meeting is Tuesday, October 24<sup>th</sup>, 2017, at 8:00 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director

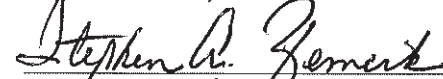


Jennifer L. Rosser

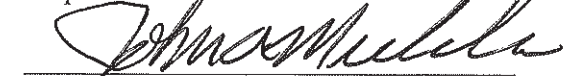
Director of Finance and Human Resources  
Clerk of the Board



Mike Constine, Chairman



Stephen A. Zemcik



John A. Michalec