

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 10th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent P. Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations/State Trunkline Foreman, Troy Howes, Garage Supervisor, Jeremy Dietz, and Engineer's Assistant, Christopher Cannon.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the minutes from December 27th, 2016.

All Ayes.

Motion Carried.

COMMUNICATIONS:

There were no communications.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

DESIGN ENGINEERING FOR THE GOODALL ROAD BRIDGE
REHABILITATION:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the proposal from Rowe Professional Services Company for the design of the Goodall Road Bridge rehabilitation project not to exceed \$48,635.00.

All Ayes.

Motion Carried.

SEVEN COUNTY COUNCIL MEETING:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve up to four supervisory and one commissioner to attend the Seven County Council Meeting hosted by Livingston County Road Commission at the Chemung Hills Golf Course & Banquet Center on Tuesday, January 17th, 2017 at a cost of \$18.95 per attendee.

All Ayes.

Motion Carried.

ORDER FRAMES FOR THREE HEAVY TRUCKS:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Garage Superintendent to order three frames for unit numbers 364, 367 and 368 which are budgeted to be refurbished through Valley Truck during 2017. The frame cost is included in our total budgeted cost of the refurbish.

All Ayes.

Motion Carried.

PURCHASE OF NEW ARM MOWER:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the purchase of the new arm mower through the MiDeal program at a cost not to exceed \$172,000.00.

All Ayes.

Motion Carried.

PURCHASE OF BRIDGE CREW TRUCK:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the purchase of the bridge crew truck through the MiDeal program at a cost not to exceed \$55,000.00.

All Ayes.

Motion Carried.

PURCHASE OF USED SEMI-TRUCK WATER TANKER:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the Garage Superintendent to start searching for a used semi-truck and water tanker trailer and authorize the purchase of said equipment as long as it does not exceed the budgeted amount of \$80,000.00.

All Ayes.

Motion Carried.

OFFICE RENOVATIONS:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the Garage Superintendent to seek quotes for the budgeted renovations to the office.

All Ayes.

Motion Carried.

BID ADVERTISING:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the Road Commission to advertise for bids on asphalt paving, crack sealing, gravel hauling and all seasonal materials that do not have a 2017 approved bid extension.

All Ayes.

Motion Carried.

2017 COUNTY ROAD ASSOCIATION HIGHWAY CONFERENCE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize up to two supervisory employees and two Commissioners to attend the 2017 County Road Association Highway Conference held at the Radisson Hotel in Lansing, Michigan from March 14th – 16th, 2017, including accommodations (hotel, meals) and registration fees.

All Ayes.

Motion Carried.

2017 PASER TRAINING & CERTIFICATION:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Engineer's Assistant, the full time Engineering Technician and part time Engineering Technician to attend the 2017 PASER Training & Certification on March 2, 2017 in Okemos, Michigan.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) 01/10/2017 – MTA Meeting, Caledonia Charter Township at 7 p.m. 2) 01/11/2017 – Middlebury Township Meeting at 7 p.m. 3) 01/12/2017 - Rush Township Meeting at 7 p.m. 4) 01/23/2017 – Caledonia Charter Township Meeting at 7 p.m. 5) Performance Appraisals 6) CRA Update and 7) New Commissioner Workshop.

Superintendent of Operations/State Trunkline Foreman, Troy Howes reported on the following: 1) Primary and Local Road Maintenance.

Garage Supervisor, Jeremy Dietz reported on the following: 1.) Garage Update/Maintenance update.

Director of Finance, Jennifer Rosser reported on the following: 1) MTF Update and 2) Accounts Receivable Update.

ACCOUNTS PAYABLE:January 1, 2017 checks

BENISTAR/UA-6803	16,307.00
BLUE CROSS BLUE SHIELD	32,728.87
DELTA DENTAL PLAN OF MICHIGAN	2,858.06

January 10, 2017 checks

44 NORTH	717.98
INTERSTATE BILLING SERVICE/AIS	1,781.48
THE ARGUS PRESS	36.00
CANNON TRUCK EQUIPMENT	1,425.00
CE&A PROFESSIONAL SERVICES CO INC	189.54
COFFIELD OIL CO INC	7,031.43
CONSUMERS ENERGY	279.66
CONSTRUCTION FASTENERS	208.46
D&D TRUCK & TRAILER	710.32
D&G EQUIPMENT INC	8.32
D&K TRUCK COMPANY	1,883.57
DALTON ELEVATOR	41.20
STATE OF MICHIGAN	270.00
DK SECURITY	139.50
DORNBOS SIGN & SAFETY	552.96
FASTENAL COMPANY	22.00
GENESEE COUNTY ROAD COMMISSION	6.16
HENRY HANDL	60.00
HI-QUALITY GLASS	75.00
INDEPENDENT AD-VISOR NEWSPAPERS	294.00
KIMBALL MIDWEST	2,005.07
MAURER HEATING & COOLING	5,691.21
MAURER'S TEXTILE RENTAL	1,253.78
MICHIGAN CAT	5,885.63
MUTUAL OF OMAHA	805.76
MY-CAN LLC	175.00

SHAWN NORTON	290.00
DAVID O'BERRY	290.00
PAUL DAVIS RESTORATION	3,112.44
PRIORITY ONE EMERGENCY	792.46
ROWE PROFESSIONAL SERVICES COMPANY	1,550.00
SHIAWASSEE CO ROAD COMM-PETTY CASH	16.82
SIGNATURE FORD-LINCOLN-	1,547.20
JODY SMITH	290.00
STAPLES CREDIT PLAN	91.43
STECHSCHULTE GAS & OIL CO	7,242.55
JAMES SVRCEK	290.00
TRUCK & TRAILER SPECIALTIES INC	1,774.92
TRUCK COLLISION SERVICES INC	8,347.33
TSC STORES	61.96
VERIZON WIRELESS	1,000.31
WASTE MANAGEMENT	395.77

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5564 & 5566 (Check numbers 14441 – 14487), totaling \$110,536.15.

Roll Call.

Ayes, Commissioners, Zemcik, Constine and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

Motion by Commissioner Michalec, supported by Commissioner Zemcik, to adjourn at 8:34 a.m.

All Ayes.

Motion Carried.

Next Regular Board Meeting is Tuesday, January 24th, 2017 at 8:00 a.m.

Respectfully Submitted,

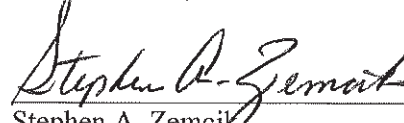


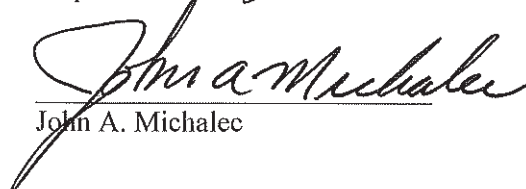
Brent P. Friess
Managing Director



Jennifer L. Rosser
Director of Finance/Human Resource
Clerk of the Board


Mike Constine, Chairman


Stephen A. Zemcik


John A. Michalec