

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, April 11th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine and John A. Michalec.

Commissioner Zemcik was unable to attend the meeting today.

Staff Present: Managing Director, Brent Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations, Troy Howes, Garage Supervisor, Jeremy Dietz, Westside Foreman, Dave Arnett, and Engineer's Assistant, Christopher Cannon.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Michalec, supported by Chairman Constine, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Chairman Constine, to approve the minutes from March 27th, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Renewal from MCRCSIP and B) Break Room News – Mackinaw Administrators.

A motion was made by Commissioner Michalec, supported by Chairman Constine, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

A motion was made by Commissioner Michalec, supported by Chairman Constine, to approve and authorize the Managing Director to sign the agreement with MERS to add a MERS Surplus Division to our current MERS plan.

All Ayes.

Motion Carried.

NEW BUSINESS:

BID OPENING FOR USED WATER TANK

The 2017 Bids were opened for Used 5,000 Gallon Water Tanker Trailer.

A motion was made by Commissioner Michalec, supported by Chairman Constine to award the used 5,000 gallon water tanker trailer to Chuck Henry Sales, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

ADDITIONAL AUDIT REQUIREMENTS IMPOSED BY MDOT:

A motion was made by Commissioner Michalec, supported by Chairman Constine, to sign the agreement with Abraham & Gaffney, P.C. for additional audit requirements specifically, the performance audit requirements imposed by MDOT to ensure we are in compliance with ACT 51 and to receive our funding, not to exceed \$1,500.00.

All Ayes.

Motion Carried.

OFFICE PAINTING:

A motion was made by Chairman Constine, supported by Commissioner Michalec, to approve and authorize the Managing Director to sign the quote from USA Painting Co for the painting of all areas of the office that currently have carpeting, not to exceed \$10,200.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) Office Renovations 2) Four ten-hour work days 3) Good Friday 4) Ruess Road Pit and 4) Road funding plan.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update and 2) MPSI Update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) PASER Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

Director of Finance, Jennifer Rosser reported on the following: 1) 2016 Audit update 2) 2016 ACT 51 Report 3) MTF for April (February) 2017 and 4) 2017 March Financial Statements.

ACT 51 TRANSFER FROM PRIMARY TO LOCAL:

A motion was made by Commissioner Michalec, supported by Chairman Constine, to authorize the transfer of \$1,000,000.00 from the Primary Road Fund to the Local Road Fund for 2016.

All Ayes.

Motion Carried.

APPROVAL OF 2016 ACT 51 REPORT:

A motion was made by Commissioner Michalec, supported by Chairman Constine, to approve and authorize the Chairman and the Director of Finance to sign the 2016 ACT 51 Report and submit it to MDOT.

All Ayes.

Motion Carried.

ACCOUNTS PAYABLE:

44 NORTH	666.51
ABRAHAM & GAFFNEY PC	8,200.00
ACTION TRAFFIC MAINTENANCE INC	1,047.62
ADVANCED DRAINAGE SYSTEMS	7,370.00
INTERSTATE BILLING SERVICE/AIS	1,076.72
H. K. ALLEN PAPER COMPANY	259.50
AMERICAN SPEEDY PRINTING CENTER	992.00
THE ARGUS PRESS	24.00
AUTO CRAFTERS	2,521.42
AUTOZONE	118.79
TREDOC TIRE BAY CITY	70.00
BENISTAR/UA-6803	16,307.00
BOWEN & SON'S CONSTRUCTION	11,550.00
CCP INDUSTRIES	868.69
CE AUTO	150.00
CERTIFIED POWER INC	136.61
CINTAS CORPORATION	151.50
COFFIELD OIL CO INC	6,500.85
CONSUMERS ENERGY	194.68
CONSTRUCTION FASTENERS	309.50
COUNTY ROAD ASSOCIATION OF MICHIGAN	5,932.80
D&D TRUCK & TRAILER	2,081.37
D&G EQUIPMENT INC	592.48

D&K TRUCK COMPANY	227.44
DAYSTARR COMMUNICATIONS	270.29
FLINT NEW HOLLAND INC	1,093.42
GCR TIRES & SERVICE	2,625.00
GRAFF TRUCK CENTER	2,516.60
HI-QUALITY GLASS	1,759.28
HOME DEPOT CREDIT SERVICES	802.60
I.T.I. CORPORATE OFFICE	118.08
J&H OIL COMPANY	6,997.58
KENNEDY'S AUTO REPAIR	649.88
KIMBALL MIDWEST	1,583.84
LACAL EQUIPMENT INC	1,483.61
LAWSON PRODUCTS INC	197.33
LINCOLN NATIONAL LIFE INSURANCE CO	2,188.53
MAURER'S TEXTILE RENTAL	1,248.24
MCLAREN RENT IT	48.60
MCRCSIP	213,078.00
MICHIGAN CAT	18.26
JOHN MICHALEC	121.98
MONTCALM COUNTY RD. COMM.	108.00
MY-CAN LLC	175.00
OWOSSO BOLT & BRASS COMPANY	69.91
PRIORITY ONE EMERGENCY	326.40
RICOH USA INC	95.36
ROWE PROFESSIONAL SERVICES COMPANY	1,785.00
ACE-SAGINAW PAVING COMPANY	4,283.10
SHULTS EQUIPMENT LLC	1,569.76
SIGNATURE FORD-LINCOLN-	308.14
SLH METALS INC	1,197.55
SNAP-ON TOOLS	148.00
STAPLES CREDIT PLAN	294.07
STEWART ENGINEERING & SALES CO	318.75
VALLEY TRUCK PARTS	1,763.49
VERIZON WIRELESS	620.59
VULCAN SIGNS INC	4,713.65
WASTE MANAGEMENT	395.53
YOUNG CHEVROLET-OLDSMOBILE-CADILLAC	1,009.24

A motion was made by Commissioner Michalec, supported by Chairman Constine, to approve Accounts Payable Voucher #5581 (Check numbers 14741 –14803), totaling \$323,332.14 and an ACH for \$87,733.20.

Roll Call.

Ayes, Commissioners, Constine and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Chairman Constine commented on 1) Tree trimming on Ruess Road south of Simpson Road.

ADJOURN:

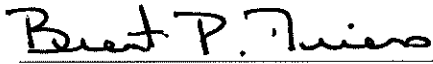
Motion by Commissioner Michalec, supported by Chairman Constine, to adjourn at 9:30 a.m.

All Ayes.

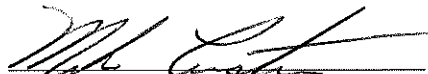
Motion Carried.

Next Regular Board Meeting is Monday, April 24th, 2017 at 8:00 a.m.

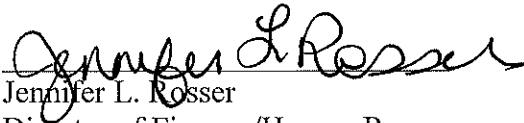
Respectfully Submitted,



Brent P. Friess, Managing Director



Mike Constine, Chairman



Jennifer L. Rosser
Director of Finance/Human Resource
Clerk of the Board



John A. Michalec