

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Monday, March 13<sup>th</sup>, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent P. Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Garage Supervisor, Jeremy Dietz, and Engineer's Assistant, Christopher Cannon.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from February 28<sup>th</sup>, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MI Blues Perspectives Email – Blue Cross Lowering Insurance Rates for Michigan's Small Businesses B.) Memorandum from MCRCSIP regarding candidates for MCRCSIP Board of Directors positions.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PULIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

MOTION TO ALLOW CHAIRMAN CONSTINE TO ABSTAIN FROM VOTING:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to allow Chairman Constine to abstain from voting on any motion that a bid from Constine Gravel Company was received.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 GUARDRAIL, POSTS AND MATERIALS BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 guardrail, posts and materials bid to all bidders, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 CORRUGATED METAL PIPE BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 corrugated metal pipe bid to all bidders, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 TOP SOIL BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 top soil bid to Constine Gravel Company, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

Two Ayes, Chairman Constine abstained.

Motion Carried.

MOTION TO AWARD THE 2017 PROCESS GRAVEL BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 gravel bid to Constine Gravel Company, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

Two Ayes, Chairman Constine abstained.

Motion Carried.

MOTION TO AWARD THE 2017 PEASTONE BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 Peastone bid to Fuoss Gravel, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

Two Ayes, Chairman Constine abstained.

Motion Carried.

MOTION TO AWARD THE 2017 SAND BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 sand bid to Fuoss Gravel Company for the 2NS Sand, Constine Gravel Company for the Class II sand delivered to Corunna and Ocenasek Incorporated for Class II picked up per bid specifications, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

Two Ayes, Chairman Constine abstained.

Motion Carried.

MOTION TO AWARD THE 2017 6A STONE BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 6A Stone bid delivered to Corunna, per bid specifications, to L & D Carey and Sons and 6A stone picked up is awarded to Fuoss Gravel Company, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

Two Ayes, Chairman Constine abstained.

Motion Carried.

MOTION TO AWARD THE 2017 COLD PATCH BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 cold patch bid to Ace-Saginaw Paving, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 GRASS SEED & MULCH BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 grass seed to Hanes Geo Components and the 2017 mulch to Hanes Geo Components and CSI Geoturf, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 LIMESTONE BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 limestone to Smith Sand and Gravel for delivered 22A and 23A limestone, WIRT Saginaw Stone Dock for the 23A limestone picked up by SCRC, and L & D Carey and Sons for 3/16 x 1/8 chip delivered to Corunna, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards. Two Ayes, Chairman Constine abstained.  
Motion Carried.

MOTION TO AWARD THE 2017 SIGNS AND SIGN POSTS BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 signs and sign posts bid to Vulcan signs, Lightie Enterprises and Dornbos Signs, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.  
All Ayes.  
Motion Carried.

BOARD MEETING - TUESDAY, MARCH 28<sup>th</sup>, 2017:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to change the board meeting from Tuesday, March 28<sup>th</sup>, 2017 to Monday, March 27<sup>th</sup>, 2017 at 8:00 a.m.  
All Ayes.  
Motion Carried.

2017 HIGHWAY MAINTENANCE CONFERENCE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize up to two (2) supervisory employees to attend the 2017 Highway Maintenance Conference being held in Bellaire, Michigan on May 1<sup>st</sup>, 2017 – May 2<sup>nd</sup>, 2017. This would include lodging and registration fees.  
All Ayes.  
Motion Carried.

PROPOSAL FROM IT RIGHT FOR MICROSOFT SURFACE PRO 4 TABLETS:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the purchase of two (2) Microsoft Surface Pro Tablets for the Westside District Foreman and the Engineering Technician at a cost not to exceed \$3,050.00.  
All Ayes.  
Motion Carried.

PROPOSAL FROM IT RIGHT FOR SIGN SHOP COMPUTER:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the purchase a new computer for our Sign Shop at a cost not to exceed \$890.00.  
All Ayes.  
Motion Carried.

2017 LAWN SPRINKLER MAINTENANCE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the 2017 Lawn Sprinkler service agreement/contract from Dan Thomas Sprinkler Company for the maintenance of our lawn sprinkler system for calendar year 2017, not to exceed \$275.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) State Road Chipseal project 2) Ruess Road gravel pit-stripping equipment 3) Parks and Recreation Meeting 4) Office Renovations 5) Primary and local road maintenance update 6) Vernon Township Meeting Monday, March 13<sup>th</sup>, at 7:30 p.m. 7) M-21 and State Road 8) SAM Board Meeting and 9) Road Funding Plan.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the chip sealing of State Road from Corunna City Limits to Grand River Road at a cost not to exceed \$154,941.00.

All Ayes.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the low bid for the office renovations with Bowen Construction at a cost not to exceed \$11,550.00.

All Ayes.

Motion Carried.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the purchase of raincoat and high visibility t-shirt not to exceed \$2,000.00.

All Ayes.

Motion Carried.

Director of Finance, Jennifer Rosser reported on the following: 1) January MTF received in March 2017 \$590,480.09 up 24.806% YTD 2) 2016 Yearend Financial Statements 3) January 2017 Financial Statements.

ACCOUNTS PAYABLE:

44 NORTH	413.97
ADVANCED CUTTING SYSTEMS	1136.17
INTERSTATE BILLING SERVICE/AIS	562.10
H.K. ALLEN	393.00
THE ARGUS PRESS	64.00
BENISTAR/UA-6803	6,307.00
BROWN & SONS COMPANY	95.52
CERTIFIED POWER	1,784.07
CINTAS CORPORATION	105.09
COFFIELD OIL CO INC	755.04
CONSUMERS ENERGY	177.35

D&D TRUCK & TRAILER	4,280.27
DALTON ELEVATOR	273.90
DAVE'S MUFFLER	15.00
STATE OF MICHIGAN	435.00
FASTENAL COMPANY	1,068.61
FERRALL'S TREE TRIMMING	5,850.00
FISHBECK, THOMPSON, CARR & HUBER INC	3,088.20
GCR TIRES & SERVICE	3,545.00
GILBERT'S DO IT BEST HARDWARE	55.95
GRAFF TRUCK CENTER	689.74
HOME DEPOT CREDIT SERVICES	203.78
HUBBARD SUPPLY CO	996.73
INDEPENDENT AD-VISOR NEWSPAPERS	756.00
J&H OIL COMPANY	2,792.76
RON JACOBS	3,850.00
KENNEDY'S AUTO REPAIR	487.95
KIMBALL MIDWEST	1,793.25
KNAPHEIDE TRUCK EQUIPMENT-FLINT	283.10
LAWSON PRODUCTS INC	323.10
MAURER'S TEXTILE RENTAL	1,459.00
MICHIGAN CAT	35.50
MY-CAN LLC	175.00
NEQUIST & SONS ELECTRIC	596.00
SHAWN NORTON	290.00
DAVID O'BERRY	290.00
OWOSSO BOLT & BRASS COMPANY	171.10
CARQUEST AUTO PARTS	77.12
RICHOH USA INC	118.10
ROWE PROFESSIONAL SERVICES	190.00
ACE-SAGINAW PAVING COMPANY	4,203.36
SIGNATURE FORD-LINCOLN-	1,331.67
SLH METALS INC	98.32
JODY SMITH	290.00
SNAP-ON TOOLS	58.10
MATTHEW SPRAGUE	290.00
STATE OF MICHIGAN-MDOT	403.67
JAMES SVRCEK	290.00
GREAT LAKES CENTRAL RAILROAD	3,249.00
VALLEY TRUCK PARTS	6,718.86
VERIZON WIRELESS	620.59
WASTE MANAGEMENT OF MICHIGAN	396.53
GOODYEAR COMMERCIAL TIRE & SERVICE CENTER	1,199.64
WIN'S ELECTRICAL SUPPLY COMPANY	1,243.39
YOUNG CHEVROLET-OLDSMOBILE-CADILLAC	1,870.77
STATE OF MICHIGAN	75.00

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5577 (Check numbers 14654 – 14710), totaling \$78,322.37.

Roll Call.

Ayes, Commissioners, Zemcik, Constine and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Zemcik inquired on how our new Westside Foreman is doing and the Managing Director, Brent Friess, stated he was doing a good job along with all other staff, including the office staff.

ADJOURN:

Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 9:52 a.m.

All Ayes.

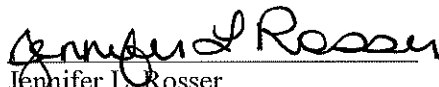
Motion Carried.

Next Regular Board Meeting is Monday, March 27<sup>th</sup>, 2017 at 8:00 a.m.

Respectfully Submitted,

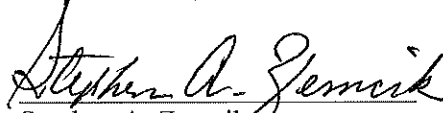


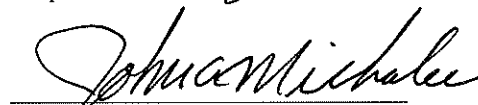
Brent P. Friess  
Managing Director



Jennifer L. Rosser  
Director of Finance/Human Resource  
Clerk of the Board

  
Mike Constine, Chairman

  
Stephen A. Zemcik

  
John A. Michalec