

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, February 28th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent P. Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations/State Trunkline Foreman, Troy Howes, Garage Supervisor, Jeremy Dietz, and Engineer's Assistant, Christopher Cannon.

VISITORS: Tina Pozsgay, Jenson Bridge and Dave Galvin, Cadillac Culvert, Inc.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from February 14th, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Miller, Canfield, Paddock and Stone, P.L.C. – Financing Road Construction Projects B) Mackinaw Administrators – Break Room News C) Michigan Paving and Materials Company – Email from Aaron Downing D) County Road Association – Amendments to Constitution and Bylaws.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to vote yes on Amendment No. 1, to Article III, Section 3 to the bylaws for the County Road Association.

All Ayes.

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to vote yes on Amendment No. 2, Article V, Section 13, to the bylaws of the County Road Association.

All Ayes.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to vote for John Hunt, of Huron County Road Commission, to represent the Road Commissions on the Board of Directors of the County Road Association for a three year term.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

Discussion on replacing glass in reception and lobby area to make it more secure.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the order and replacement of the glass in the reception/lobby area to make it more secure. The cost is not to exceed \$1,759.28.

NEW BUSINESS:

2017 SEASONAL MATERIALS BID OPENING:

The 2017 Seasonal Bids were opened for Cold Patch, Corrugated Metal Pipe, Grass Seed and Mulch, Processed Gravel, Guard Rail - Post & Material, Limestone, Peastone, Sand, Signs & Sign Posts, 6A Stone and Top Soil.

These bids will be awarded at the next board meeting on March 13th, 2017.

MOTION TO AWARD THE 2017 BITUMINOUS PAVING BID:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik to award the 2017 bituminous paving bid to all bidders, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 SKIP PATCHING BID:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec to award the 2017 skip patch bid to Michigan Paving for all Township skip patching and Reith-Riley specific to the 13A asphalt picked up by SCRC only, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 CRACK FILLING BID:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to award the 2017 crack filling bid to Highway Maintenance and Construction, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

MOTION TO AWARD THE 2017 GRAVEL HAULING BID:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to award the 2017 gravel hauling bid to L & D Carey & Sons and Carrick Trucking for 23A hauling from Ruess Road Pit, subject to Township approval, unless not in the best interest of the Shiawassee County Road Commission or the Township, as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

ACT 51 CERTIFICATION MAPS AND URBAN AREA ADDITIONS & DELETIONS (FORM 2008E):

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to accept the Urban Area additions and deletions as indicated on form 2008E, and authorize the Chairman, Mike Constine, to sign the 2016 Countywide Act 51 Certification Maps on behalf of the Shiawassee County Road Commission.

All Ayes.

Motion Carried.

CATEGORY SIX (6) RIGHT-OF-WAY SPRAY CERTIFICATION:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve one employee to take their category six (6) right-of-way spray certification at a cost not to exceed \$75.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) 03/06/2017 – Venice Township Meeting 7:00 p.m. 2) 03/07/2017 MTA Meeting at Caledonia Charter Township Hall at 7:00 p.m. 3) 03/13/2017 – Vernon Township Meeting 7:30 p.m. 4) Revised recommended 2017 Township Projects 5) Grievance update 6) Workshop to discuss 2018 Budget and 7) Proposed State Road Chip Seal.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

Director of Finance, Jennifer Rosser reported on the following: 1) 2016 Final Budget Amendment with fringe and overhead spread and 2) OPEB Actuarial.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the 2016 Final Budget Amendment with fringe and overhead spread.

All Ayes.

Motion Carried.

ACCOUNTS PAYABLE:

44 NORTH	1,562.20
ADVANCED DRAINAGE SYSTEMS	97.19
CERTIFIED POWER	443.77
COFFIELD OIL CO INC	5,964.32
CONSUMERS ENERGY	5,135.32
D&G EQUIPMENT INC	3,645.63
D&K TRUCK COMPANY	3,225.16
DALTON ELEVATOR	145.00
DAYSTARR COMMUNICATIONS	272.03
DELTA COLLEGE	1,000.00
DELTA DENTAL PLAN OF MICHIGAN	3,206.07
DETROIT SALT COMPANY LLC	17,900.28
FERRIS STATE UNIVERSITY	1,110.00
GENESEE COUNTY ROAD COMMISSION	3.13
JASON GUTTING	60.00
HODGE GLASS SERVICE	251.89
HOTSY OF MID-MICHIGAN	221.25
MICHAEL R KLUCK & ASSOCIATES	2,364.78
LACAL EQUIPMENT INC	562.25
MCRCSIP	749.00
MUNICIPAL EMPLOYEES	85,487.55
MICHIGAN CAT	133.56
MICHIGAN TRUCK SPRING	2,964.33
MICHIGAN ROAD PRESERVATION ASSOCIATION	120.00
QUALITY A-1 CLEANING	725.00
ROSE PEST SOLUTIONS	54.00
ROWE PROFESSIONAL SERVICES COMPANY	2,487.50
SHIAWASSEE CONSERVATION DISTRICT	30.00
STECHSCHULTE GAS & OIL CO	5,974.00
TSC STORES	19.96
TUPES OF SAGINAW INC	102.53
VISION SERVICE PLAN	233.56
44 NORTH	730.35

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5575 (Check numbers 14621 – 14653), totaling \$61, 494.06 and a MERS ACH transfer of \$85,487.55.

Roll Call.

Ayes, Commissioners, Zemcik, Constine and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Zemcik was speaking with Tom Moorehead from RealChek, and they may be interested in purchasing some of our used office furniture.

ADJOURN:

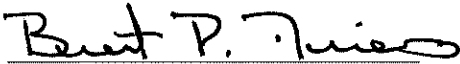
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 10:09 a.m.

All Ayes.

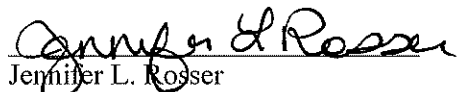
Motion Carried.

Next Regular Board Meeting is Monday, March 13th, 2017 at 8:00 a.m.

Respectfully Submitted,

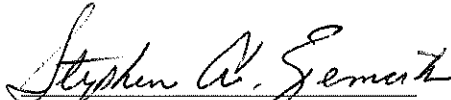



Brent P. Friess
Managing Director



Jennifer L. Rosser
Director of Finance/Human Resource
Clerk of the Board


Mike Constine, Chairman


Stephen A. Zemcik


John A. Michalec