

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, November 28th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Rosser, Superintendent of Operations, Troy Howes, Garage Superintendent, Jeremy Dietz, and County Highway Engineer, Rick Freeman, P.E.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from November 9th, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

There were no communications.

PUBLIC COMMENTS:

There were no public comments.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2018 SHIAWASSEE COUNTY ROAD COMMISSION PUBLIC MEETING DATES:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve and set the 2018 Shiawassee County Road Commission Public Meeting dates as listed below.

All Ayes.

Motion Carried.

*SHIAWASSEE COUNTY ROAD COMMISSION
2018 BOARD MEETING DATES
ALL MEETINGS ARE HELD AT 7:30 A.M. UNLESS OTHERWISE NOTED*

<i>January 9th, 2018</i>	<i>July 10th, 2018</i>
<i>January 23rd, 2018</i>	<i>July 24th, 2018</i>
<i>February 12th, 2018*</i>	<i>August 14th, 2018</i>
<i>February 27th, 2018</i>	<i>August 28th, 2018</i>
<i>March 6th, 2018*</i>	<i>September 10th, 2018*</i>
<i>March 27th, 2018</i>	<i>September 25th, 2018</i>
<i>April 12th, 2018*</i>	<i>October 9th, 2018</i>
<i>April 24th, 2018</i>	<i>October 23rd, 2018</i>
<i>May 8th, 2018</i>	<i>November 5th, 2018*</i>
<i>May 22nd, 2018</i>	<i>November 27th, 2018</i>
<i>June 12th, 2018</i>	<i>December 11th, 2018</i>
<i>June 26th, 2018</i>	<i>December 20th, 2018*</i>

**Notates not on the regular second or fourth Tuesday of the month.*

GILNA DRAIN EXTENSION AGREEMENT:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Managing Director, Brent Friess, to sign the agreement for the Gilna Drain Extension as presented.

All Ayes.

Motion Carried.

ANNUAL TOWNSHIP MEETING:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve hosting the Annual Township Meeting at the Shiawassee County Road Commission on Tuesday, December 12th, 2017 at 7:00 p.m.

All Ayes.

Motion Carried.

2018 CRA HIGHWAY CONFERENCE:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize one Commissioner, the Managing Director, Brent Friess, and the Director of Finance & Human Resources/Clerk, Jennifer Rosser, to attend the 2018 CRA Highway Conference at the Radison Hotel & Conference Center in Lansing, MI including room reservations and conference registration fees.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) 2020 Bridge Projects B) Ruess Road Pit C) 2017 Township Projects D) MDOT Budget E) Sheriff Departments Pole Barn F) Employee Luncheon, December 21st, 2017 and G) MTA Meeting, December 5th, 2017 at Caledonia Charter Township Hall, 7:00 p.m.

Director of Finance and Human Resources/Clerk of the Board reported on the following: A) 2018 Proposed Budget for review B) A/R Update C) October 2017 Financial Statements D) MERS Quarterly Report E) MERS 457 or HCSP and F) MTF Update.

Superintendent of Operations, Troy Howes, reported on the following: A) Gradall Update B) Beard Road Culvert C) Scraping Gravel Roads D) MDOT Winter Patrol and E) Winter Maintenance.

Superintendent of Equipment, Jeremy Dietz, reported on the following: A) Equipment Update B) Light Vehicle Repairs – Outside Repairs.

ACCOUNTS PAYABLE:

COGITATE INC	2,962.75
CONSUMERS ENERGY	2,225.91
J&H OIL COMPANY INC	7,664.16
44 NORTH	2,579.53
H.K. ALLEN PAPER COMPANY	185.00
APWA-MICHIGAN CHAPTER-MPSI	820.00
BLUE CROSS BLUE SHIELD	29,149.28
CHRISTOPHER CANNON	60.00
CCP INDUSTRIES	397.45
CONSTRUCTION FASTENERS	23.52
MIKE CONSTINE	514.14
COUNTY ROAD ASSOCIATION SELF-INSURANCE FUND	18,288.00
D&G EQUIPMENT INC	491.79
DALTON ELEVATOR	145.00
DAYSTARR COMMUNICATIONS	282.60
DELTA DENTAL PLAN OF MICHIGAN	2,886.77
FERTILIZER DEALER SUPPLY INC	38.68
FIRST BANKCARD	1,443.35
FISHBECK THOMPSON CARR & HUBER INC	2,306.30
HENN LESPERANCE PLC	375.06
KENNEDY'S AUTO REPAIR	789.27
KIMBALL MIDWEST	3,873.62
MICHAEL R KLUCK & ASSOCIATES	1,609.78
KNAPHEIDE TRUCK EQUIPMENT-FLINT	570.97
LAWSON PRODUCTS INC	348.03
M&M PAVEMENT MARKING INC	32,199.20
MATCO TOOLS	36.88

MUNICIPAL EMPLOYEES	85,617.06
MY-CAN LLC	175.00
NAPA AUTO PARTS	589.26
NEWMAN TRAFFIC SIGNS	348.00
QUALITY A-1 CLEANING	425.00
BRADLEY RIGOULOT	71.02
ROSE PEST SOLUTIONS	55.00
ROWE PROFESSIONAL SERVICES COMPANY	27,262.50
SAFETY-KLEEN CORPORATION	709.38
SHULTS EQUIPMENT LLC	1,606.83
VISION SERVICE PLAN	248.73
MARK WALWORTH	60.00
44 NORTH	709.90

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5621 & 5623 (Check numbers 15518 – 15558) totaling \$144,527.66, an ACH check to MERS for \$85,617.06 and Voided check number 14952 replaced with 15518.

Roll Call Vote

Ayes, Commissioner Constine, Michalec and Zemcik.

Nays, None.

Motion Carried.

CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to enter into closed session at 8:52 a.m. to discuss upcoming negotiations and review the closed session minutes of November 9th, 2017.

Roll Call Vote

Ayes, Commissioner Constine, Michalec and Zemcik

Nays, None

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to leave closed session and enter into regular session at 10:24 a.m.

Roll Call Vote

Ayes, Commissioner Constine, Michalec, and Zemcik

Nays, None

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the closed session minutes of November 9th, 2017 and place them on file.

All Ayes.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Michalec commented on MCRC SIP lawsuit with Jackson, Calhoun, Ingham and Branch Counties. He also commented on the proposed legislation for OPEB liability for retiree and active employees.

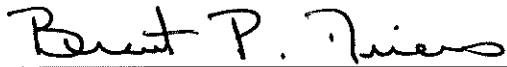
ADJOURN:

Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 10:29 a.m.
All Ayes.

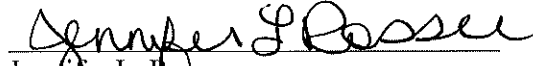
Motion Carried.

The next Regular Board Meeting is Tuesday, December 12th, 2017, at 8:00 a.m.

Respectfully Submitted,

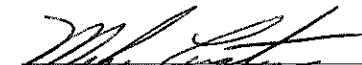


Brent P. Friess, Managing Director

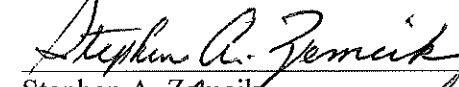


Jennifer L. Rosser

Director of Finance and Human Resources
Clerk of the Board



Mike Constine, Chairman



Stephen A. Zemcik



John A. Michalec

