

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Thursday, November 9th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Rosser, Superintendent of Operations, Troy Howes, Garage Superintendent, Jeremy Dietz, County Highway Engineer, Rick Freeman, P.E., and Chief Steward of AFSCME Local 1071.1, Arthur Krupp.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from October 24th, 2017.

All Ayes.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the amended minutes from October 19th, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Breakroom News- Mackinaw Administrators, LLC B) The Pool Cue – MCRCSIP.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

26TH ANNUAL MPSI INSTITUTE:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Superintendent of Operations to attend the 26th Annual Michigan Public Service Institute (MPSI) course on April 8th, 2018 through April 13th, 2018 at the Comfort Inn & Suites in Mt. Pleasant, Michigan including registration of \$695.00 and hotel room fees.

All Ayes.

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Managing Director, Brent Friess, to attend the 26th Annual MPSI course on Thursday, April 12th, 2018 at a cost not to exceed \$125.00.

All Ayes.

Motion Carried.

MCL257.722 SUSPENSION OF WEIGHT RESTRICTIONS:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to adopt the suspension of weight restrictions imposed under MCL257.722 as it applies to all owned or leased vehicles of the Shiawassee County Road Commission during the course of its operations.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT STATE TRUNKLINE CONTRACT NO. 2017-0158/A-1:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to adopt the following resolution:

WHEREAS, an amendment to the contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for trunkline maintenance, and

WHEREAS, this amendment covers the following updates:

- Section 9, pg. 10 & 11 – Subcontracts. Language updated on page 11.
- Section 15F- pg.18 – Correction on first paragraph below Option 1 & 2. This was indented in error.
- Section 26, pg. 36 – State of Michigan Administrative Board Resolution. Language was updated to reflect the new resolution 2017-2.
- Appendix F – new resolution 2017-2 replaces old appendix.
- Appendix I – Amendment – Chart has been updated to reflect new limits.

WHEREAS, this contract amendment is for maintenance work on I-69, X-69, M-71, M-52 and M-21, within the boundaries of Shiawassee County, and

WHEREAS, the Shiawassee County Road Commission has approved this amendment to the contract,

NOW THEREFORE BE IT RESOLVED that Managing Director, Brent P. Friess be authorized and instructed to sign the amendment to contract No. 2017-0158, now titled contract No. 2017-0158/A1 for and on behalf of the Shiawassee County Road Commission.

All Ayes.
Motion Carried.

GOODALL ROAD BRIDGE:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Managing Director and the County Highway Engineer to negotiate with two property owners adjacent to the Goodall Road Bridge, and purchase a permanent easement not to exceed \$3,304.00.

All Ayes.
Motion Carried.

BID EXTENSION REQUEST FROM M & M PAVEMENT MARKING FOR 2018 SEASON:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the bid extension request and authorize the Managing Director to sign the bid extension request from M & M Pavement Marking for pavement marking during the 2018 season.

All Ayes.
Motion Carried.

BID EXTENSION REQUEST FROM HALLIDAY SAND & GRAVEL, INC.:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the bid extension request and authorize the Managing Director to sign the bid extension request from Halliday Sand & Gravel Incorporated for gravel processing at the Ruess Road Pit through December of 2018.

All Ayes.
Motion Carried.

2018 BIENNIAL BRIDGE INSPECTIONS PROPOSAL:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the 2018 Biennial Bridge Inspections Proposal from ROWE Professional Services Company and authorize the Managing Director to sign the proposal, not to exceed \$30,740.00.

All Ayes.
Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) 2018 Township Meeting Schedule B) Letter to the County Road Association and LTAP Strategic Planning Initiative Work Group C) Ruess Road Pit Update and D) Project Update- Bock Subdivision.

Director of Finance and Human Resources/Clerk of the Board reported on the following: A) Precision Software B) Proposed Board Meeting Schedule for 2018 C) 2018 Proposed Budget for Review D) MTF Update and E) Employee Open Enrollment Meeting.

PUBLIC HEARING FOR THE 2018 BUDGET:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to set the 2018 Budget Public Hearing date to Tuesday, December 21st, 2017 at 8:00 a.m.

All Ayes.

Motion Carried.

Superintendent of Operations, Troy Howes, reported on the following: A) Gradall Update B) Culvert Update C) Ruess Road Pit Update D) Scraping Gravels E) Bridge Crew Update F) Winter Maintenance Meeting and G) Winter Night Patrol starting this Sunday, November 12th, 2018.

Superintendent of Equipment, Jeremy Dietz, reported on the following: A) Preparing for Winter with equipment B) Refurbished Truck 368 came in this week.

CLOSED SESSION:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to enter into closed session at 8:44 a.m. to discuss upcoming negotiations.

Roll Call Vote

Ayes, Commissioner Constine, Michalec and Zemcik

Nays, None

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to leave closed session and enter into regular session at 10:31 a.m.

Roll Call Vote

Ayes, Commissioner Constine, Michalec, and Zemcik

Nays, None

Motion Carried.

PURCHASES OF EQUIPMENT IN 2017 BUDGET:

The Managing Director, Brent Friess discussed the purchase of computers and touch screen monitors for the Precision program, laser for the Engineering Department, two (2) salters, stake rack including installation, one (1) six inch pump and hoses, and one (1) lawn mower at a total cost of \$100,000.00 to be included in the final budget amendment for this year.

ACCOUNTS PAYABLE:

| | |
|---------------------------------------|-----------|
| MUNICIPAL EMPLOYEES RETIREMENT SYSTEM | 85,510.52 |
| MANCINO'S PIZZA & GRINDERS | 236.00 |
| 44 NORTH | 1,170.15 |
| ADVANCED DRAINAGE SYSTEMS | 955.12 |
| INTERSTATE BILLING SERVICE/AIS | 2,475.29 |
| H.K. ALLEN PAPER COMPANY | 70.00 |

| | |
|-------------------------------------|------------|
| AUTOZONE | 26.70 |
| BENISTAR/UA-6803 | 17,370.50 |
| CARD BROS EQUIPMENT INC | 318.84 |
| CCP INDUSTRIES | 407.99 |
| CINTAS CORPORATION | 135.40 |
| CLARK FIRE & SAFETY | 177.00 |
| COFFIELD OIL CO INC | 5,639.79 |
| CONSUMERS ENERGY | 98.70 |
| CONSTRUCTION FASTENERS | 120.24 |
| INTERSTATE BILLING SERVICE/CRC | 4,025.00 |
| COUNTY ROAD ASSOCIATION OF MICHIGAN | 515.00 |
| D&D TRUCK & TRAILER | 2,460.66 |
| D&G EQUIPMENT INC | 1,234.10 |
| D&K TRUCK COMPANY | 2,806.31 |
| DALTON ELEVATOR | 171.70 |
| DONALD D DETTMAN | 2,043.34 |
| FERTILIZER DEALER SUPPLY INC | 404.15 |
| FLINT NEW HOLLAND INC | 4,140.19 |
| BRENT FRIESS | 71.58 |
| FUOSS GRAVEL COMPANY | 960.23 |
| GCR TIRES & SERVICE | 231.00 |
| GRAFF TRUCK CENTER | 1,372.04 |
| HOME DEPOT CREDIT SERVICES | 111.64 |
| I.T. RIGHT | 224.00 |
| J&H OIL COMPANY | 5,538.10 |
| KENNEDY'S AUTO REPAIR | 1,249.47 |
| KIMBALL MIDWEST | 1,222.95 |
| KNAPHEIDE TRUCK | 466.00 |
| LACAL EQUIPMENT INC | 934.04 |
| LINCOLN NATIONAL LIFE INSURANCE CO | 750.37 |
| MAURER'S TEXTILE RENTAL | 1,676.38 |
| BEN MEADOWS COMPANY INC | 81.28 |
| MICHIGAN CAT | 1,419.01 |
| SHIAWASSEE CHAPTER, MTA | 90.00 |
| LLOYD MILLER & SONS | 473.08 |
| NBC TRUCK EQUIPMENT | 506.54 |
| RADIO-SHACK | 40.97 |
| RICOH USA INC | 121.48 |
| JENNIFER ROSSER | 285.57 |
| SHIAWASSEE CO ROAD COMM-PETTY CASH | 22.27 |
| SIGNATURE FORD-LINCOLN- | 803.54 |
| SLH METALS INC | 682.64 |
| SOUTHERN MICHIGAN RD COMMISSION | 20.00 |
| STAPLES CREDIT PLAN | 770.54 |
| THERMAL-TEC/MI INC. | 119,986.00 |
| VALLEY TRUCK PARTS | 108,703.39 |
| VERIZON WIRELESS | 622.11 |

| | |
|---------------------------------|----------|
| VULCAN SIGNS INC | 4,605.55 |
| WASTE MANAGEMENT | 415.88 |
| WIN'S ELECTRICAL SUPPLY COMPANY | 131.70 |

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5619 (Check numbers 15460 – 15517) including two voided checks 15461 & 15462, totaling \$301,591.52 and an ACH to MERS for \$85,510.52.

Roll Call Vote

Ayes, Commissioner Constine, Michalec and Zemcik.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

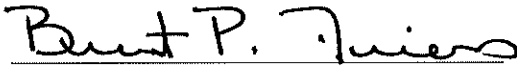
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 10:38 a.m.

All Ayes.

Motion Carried.

The next Regular Board Meeting is Tuesday, November 28th, 2017, at 8:00 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director




Jennifer L. Rosser

Director of Finance and Human Resources
Clerk of the Board



Mike Constine, Chairman



Stephen A. Zemcik



John A. Michalec