

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 23rd, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen Zemcik, and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations, Troy Howes, and Engineer's Assistant, Christopher Cannon.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the minutes from May 9th, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

There were no communications.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

2016 FINANCIAL AND PERFORMANCE AUDIT:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the 2016 Financial Audit Report and 2016 Performance Audit Report presented by William Tucker, of Abraham and Gaffney, P.C. and place it on file.

All Ayes.

Motion Carried.

2017 BUDGET AMENDMENT NUMBER ONE (1):

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve and sign the 2017 Budget Amendment Number One (1) and place it on file.

All Ayes.

Motion Carried.

MCRCSIP ANNUAL MEETING:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the attendance of four (4) supervisory staff and two (2) Commissioner to attend the 2017 MCRCSIP Conference being held at the Soaring Eagle Casino and Resort on July 19th, 2017 and July 20th, 2017 to include registration and hotel reservations for one night.

All Ayes.

Motion Carried.

HIBBARD ROAD PROPOSAL FOR DESIGN WORK PRESENTED BY ROWE PROFESSIONAL SERVICES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve and authorize the Managing Director to sign the proposal presented by ROWE Professional Services for the design work of Hibbard Road from State Road to the east property line of the Shiawassee County Fairgrounds not to exceed \$5,280.00.

All Ayes.

Motion Carried.

DELANEY ROAD CHIPSEAL FROM M21 TO M52:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the chip seal project on Delaney Road from M-21 to M-52 at a cost not to exceed \$92,360.00.

All Ayes.

Motion Carried.

USED SEMI-TRACTOR:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize advertising for a used semi-tractor, as budgeted in the 2017 Capital Outlay budget.

All Ayes.

Motion Carried.

CLOSED SESSION:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to leave regular session and enter into closed session to review the minutes of the closed session of Tuesday, May 9th, 2017 at 9:27 a.m.

Roll Call.

Commissioner, Michalec, Zemcik, and Constine.

3 ayes, 0 nays

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to leave closed session and enter into regular session at 9:32 a.m.

Roll Call.

Commissioner, Michalec, Zemcik, and Constine

3 ayes, 0 nays.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the closed session meeting minutes of May 9th, 2017 and place them on file.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) Grievance Update 2) Seven County Council Meeting Reminder and 3) MTA Update.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update 2) MDOT Update and 3) Ruess Road Pit Update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) State Road Project Update and 2) County Projects Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

Director of Finance, Jennifer Rosser reported on the following: 1) 2017 Finance and HR Conference.

ACCOUNTS PAYABLE:

44 NORTH	5,873.32
AMERICAN SPEEDY PRINTING CENTER	399.93
BLUE CROSS BLUE SHIELD	30,759.18
CARRICK TRUCKING & GRAVEL LLC	31,043.88
CCP INDUSTRIES	22.23
CE&A PROFESSIONAL SERVICES CO INC	324.00
CE AUTO	200.00
CLARK FIRE & SAFETY INC	298.00
CONSUMERS ENERGY	2,645.83
CONSTRUCTION FASTENERS	72.62
COUNTY ROAD ASSOCIATION OF MICHIGAN	144.00
D&D TRUCK & TRAILER	1,808.09
DALTON ELEVATOR	421.20
DAYSTARR COMMUNICATIONS	273.50
DELTA DENTAL PLAN OF MICHIGAN	2,963.02
FIRST BANKCARD	481.47
HR DIRECT	149.98
GAS TANK RENU	185.00
HANES GEO COMPONENTS	1,459.00
KENNEDY'S AUTO REPAIR	778.99
KIMBALL MIDWEST	1,736.22
MICHAEL R KLUCK & ASSOCIATES	1,602.81
LAWSON PRODUCTS INC	555.04
MAURER'S TEXTILE RENTAL	893.74
MY-CAN LLC	175.00
NORTH AMERICAN OVERHEAD DOOR	986.91
PRIORITY ONE EMERGENCY	695.02
QUALITY A-1 CLEANING	425.00
RIETH-RILEY CONSTRUCTION CO INC	623.30
ROSE PEST SOLUTIONS	55.00
ACE-SAGINAW PAVING COMPANY	4,268.27
TANDUS CENTIVA US LLC	19,519.54
UNITED PARCEL SERVICE	5.54
VALLEY TRUCK PARTS	105,729.19
VISION SERVICE PLAN	239.57
44 NORTH	730.35

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5588 (Check numbers 14893 –14928), totaling \$217,868.74, including a voided check #14872.

Roll Call.

Ayes, Commissioners, Constine, Zemcik and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Chairman Constine discussed the Ruess Road Pit, our permit and upcoming site visit with MDEQ regarding our permit.

ADJOURN:

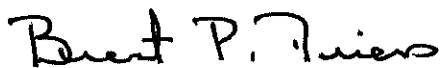
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 9:34 a.m.

All Ayes.

Motion Carried.

Next Regular Board Meeting is Tuesday, June 13th, 2017 at 8:00 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director



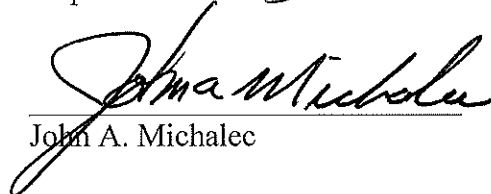
Jennifer L. Rosser
Director of Finance/Human Resource
Clerk of the Board



Mike Constine, Chairman



Stephen Zemcik



John A. Michalec