

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, September 26<sup>th</sup>, 2017 at 7:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Rosser, Superintendent of Operations, Troy Howes, Garage Superintendent, Jeremy Dietz, Engineer's Assistant, Christopher Cannon, and Engineer, Rick Freeman.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from September 7<sup>th</sup>, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Letter from Advanced Drainage Solutions A.D.S.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

INTRODUCTION TO ROADSOFT CLASS:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Engineer's Assistant and Engineering Technician to attend the Introduction to Roadsoft Training on Thursday, October 31<sup>st</sup>, 2017 in Lansing, at a cost not to exceed \$110.00.

All Ayes.

Motion Carried.

CRA PUBLIC RELATIONS WORKSHOP:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize four supervisory employees to attend the CRA Public Relations Workshop on October 27<sup>th</sup>, 2017 in Mt. Pleasant, MI, at a cost not to exceed \$300.00.

All Ayes.

Motion Carried.

GOODALL ROAD BRIDGE DESIGN & PERMITTING OF WATER MAIN RELOCATION:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the proposed additional design and permitting memorandum from ROWE Professional Services Company for the Goodall Road Bridge design and permitting of the water main relocation, at a cost not to exceed \$3,800.00.

All Ayes.

Motion Carried.

CONSTRUCTION OF THE GOODALL ROAD BRIDGE:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize ROWE Professional Services Company, in conjunction with MDOT, to move the construction of the Goodall Road Bridge from calendar year 2019 to calendar year 2018.

All Ayes.

Motion Carried.

GOODALL ROAD BRIDGE INSPECTION SERVICES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the proposal from ROWE Professional Services Company for the assistance with the inspection of the Goodall Road Bridge in 2018, not to exceed \$56,160.00.

All Ayes.

Motion Carried.

2016 AMENDED ACT 51 REPORT:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the amended ACT 51 report, as presented, and place it on file.

All Ayes.

Motion Carried.

SUPERPAVE ASPHALT MIX DESIGN COURSE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the attendance of our Engineer's Assistant and Engineering Technician to the training on Superpave Asphalt Mix Design, Production and Construction, on Tuesday, November 7<sup>th</sup>, 2017 and Wednesday, November 8<sup>th</sup>, 2017 at the Comfort Inn and Conference Center in Mt. Pleasant, MI. This motion authorizes the cost of the conference and the hotel room for one night's stay.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) MCRCSIP Refund 2) Durand Road Bridge Damage 3) Krouse Road Fog Seal Damage 4) Wilkinson Road Gravel Project in Middlebury Township 5) MTA Meeting, Tuesday, October 3<sup>rd</sup>, 2017 at 7 p.m. 6) Upcoming contract negotiations and 7) FOIA request regarding McBride Road in Teahen Subdivision.

Director of Finance and Human Resources/Clerk of the Board reported on the following: 1) Insurance and Hard Cap update and 2) August Financial Statements.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update 2) MDOT Budget 3) M-71 bridge 4) Gradall report 5) Gravel projects done on Thursday, September 28<sup>th</sup>, 2017 6) Bridge crew starting to replace culverts for projects in 2018 and 7) Township projects update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) County paving, chip seal projects are completed aside from shouldering on Smith Road in Rush Township 2) Pavement marking update 3) Bock subdivision 4) Bridge update and 5) Federal Aid audit of projects went well.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Arm Mower is done and will be picked up today 2) Refurbished heavy truck update 3) Salt barn roof in Corunna is re-roofed and 4) Main building roof will be started late this week or beginning of next week.

ACCOUNTS PAYABLE:

CONSUMERS ENERGY	1,991.76
MICHIGAN CHLORIDE SALES LLC	4,267.75
44 NORTH	730.35
ADVANCED DRAINAGE SYSTEMS	2,682.20
H. K. ALLEN PAPER COMPANY	155.00
THE ARGUS PRESS	126.00
BANDIT INDUSTRIES INC	284.85
BLUE CROSS BLUE SHIELD	29,149.28
BROWN HOME IMPROVEMENTS	41,230.00
CCP INDUSTRIES	543.41
CINTAS CORPORATION	128.57
CONSUMERS ENERGY	56.01
DALTON ELEVATOR	555.97
DAYSTARR COMMUNICATIONS	260.38

DELTA DENTAL PLAN OF MICHIGAN	2,886.77
DORNBOS SIGN & SAFETY	11,247.00
FIRST BANKCARD	133.99
FRONTIER COMMUNICATIONS	389.61
GCR TIRES & SERVICE	350.00
HUBBARD SUPPLY CO	115.50
J&H OIL COMPANY	3,084.45
KIMBALL MIDWEST	1,976.46
KINDY FARMS LLC	4,441.80
MICHAEL R KLUCK & ASSOCIATES	6,383.60
KNAPHEIDE TRUCK EQUIPMENT	1,782.50
L&D CAREY AND SONS TRUCKING	87,460.62
LACAL EQUIPMENT INC	5,606.70
CTT/MTU	640.00
M&M PAVEMENT MARKING	76,426.99
MACALLISTER RENTALS	391.00
MCRCSIP	346.00
MICHIGAN CHLORIDE SALES LLC	2,957.54
MITA	100.00
RICHARD MUSALL	40.00
MY-CAN LLC	175.00
NATIONAL INDUSTRIAL MAINTENANCE INC	8,193.00
QUALITY A-1 CLEANING	425.00
RED RIVER SPECIALTIES INC	1,114.70
RIETH-RILEY CONSTRUCTION CO INC	224,903.05
RIPKA, BOROSKI & ASSOCIATES LLC	494.30
ROWE PROFESSIONAL SERVICES COMPANY	4,787.75
SAFETY-KLEEN CORPORATION	564.04
SCHAFER MOWING SPECIALISTS LLC	19,848.33
SMITH SAND & GRAVEL	27,300.00
SPARTAN ASPHALT PAVING	35,899.60
VISION SERVICE PLAN	248.73
YOUNG CHEVROLET-OLDSMOBILE-CADILLAC	284.38
44 NORTH	3,141.96

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5611 and 5612 (Check numbers 15305 – 15352), totaling \$616,301.90.

Roll Call Vote

Ayes, Commissioner Constine, Michalec and Zemcik.

Nays, None.

Motion Carried.

#### COMMISSIONERS COMMENTS:

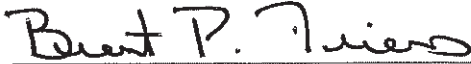
There were no Commissioner Comments

ADJOURN:

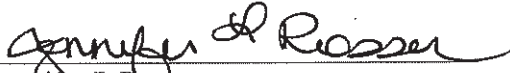
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 7:50 a.m.  
All Ayes.  
Motion Carried.

The next Regular Board Meeting is Monday, October 9<sup>th</sup>, 2017, at 8:00 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director

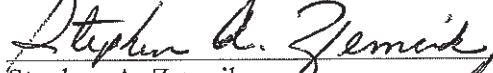


Jennifer L. Rosser

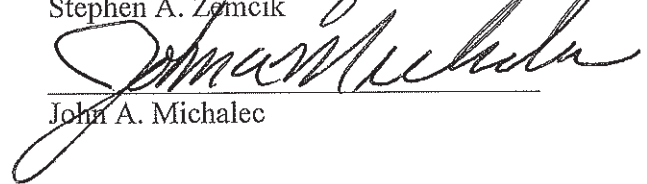
Director of Finance and Human Resources  
Clerk of the Board



Mike Constine, Chairman



Stephen A. Zemcik



John A. Michalec