

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, June 13th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen Zemcik, and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations, Troy Howes, Engineer's Assistant, Christopher Cannon and AFSME Local 1071.1 Chief Steward, Art Krupp.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from May 23rd, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) On the Roads Again – Article in The Argus Press, Saturday, May 27th, 2017.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

BID OPENING FOR USED 2005 OR NEWER MICHIGAN SPECIAL SEMI-TRACTOR:

The bids for 2005 or newer Michigan special semi-tractor were opened and read during the meeting.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec to award the 2005 or newer Michigan Special semi-tractor to Michigan Truck and Equipment for a price of \$58,210.00.

All Ayes.

Motion Carried.

DESKTOP EMAIL ENCRYPTION PROGRAM/SOFTWARE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the purchase of the desktop email encryption program as quoted by I.T. Right at a price not to exceed \$140.00 annually.

All Ayes.

Motion Carried.

MDOT ENGINEERING REIMBURSEMENT:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize Shiawassee County Road Commission Board Members' signatures to approve the MDOT Engineering Reimbursement form for payments made during the period of July 1, 2016 through June 30th 2017.

All Ayes.

Motion Carried.

CERTIFICATION OF PUBLIC ACT 51, SECTION 18j, MCL 247.668j:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize certification of the Public Act 51, Section 18j, and MCL 247.668j, Annual Certification of Employee-related conditions on behalf of the Shiawassee County Road Commission certifying that we are in compliance with (1) (b) and remain under the hard cap plan for the plan year.

All Ayes.

Motion Carried.

MCRCSIP 2017 BOARD OF DIRECTORS ELECTION:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the Managing Director to cast the ballot on behalf of the Shiawassee County Road Commission for the MCRCSIP 2017 Board of Directors Election for Lester Livermore of Mackinac County Road Commission and Tim O'Rourke of Roscommon County Road Commission.

All Ayes.

Motion Carried.

NPDES WASTEWATER DISCHARGE PERMIT/POST PERMIT SUPPORT:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the proposal presented by FTC&H for the NPDES Wastewater Discharge permit/post permit submittal support for an initial cost of \$3,200.00 plus \$400.00 for training and an additional \$500.00 per visit from FTC&H for water discharge testing once the permit is activated.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) DAS/Wireless Information 2) Ruess Road Pit 3) Grievance Update 4) Performance Evaluations 5) Project Update – Road Tour and 6) Four-Year Road Funding Plan.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) State Road Project Update and 2) County Projects Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

Director of Finance, Jennifer Rosser reported on the following: 1) MTF is \$603,798.80 which is up 30.05% compared to June 2016 and 25.27% YTD 2) 2016 MERS Actuarial Report 3) OPEB Actuarial Update and 4) Board Book and iPad tablets for board meetings.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to purchase up to seven iPad 128GB at \$359.99 each and order the Boardbook program for the computer system at a cost not to exceed \$3,000.00 which will be billed annually.

All Ayes.

Motion Carried.

ACCOUNTS PAYABLE:

J&H OIL COMPANY	3,948.80
MUNICIPAL EMPLOYEES	85,539.48
MICHIGAN CHLORIDE SALES LLC	54,441.68
J&H OIL COMPANY	3,681.04
MICHIGAN CHLORIDE SALES LLC	28,073.28
USA PAINTING COMPANY	3,950.00
44 NORTH	7,822.84
ABRAHAM & GAFFNEY PC	2,000.00
ADVANCED DRAINAGE SYSTEMS	7,762.79
INTERSTATE BILLING SERVICE/AIS	776.03
H. K. ALLEN PAPER COMPANY	287.00
THE ARGUS PRESS	24.00
AUTOZONE	71.88
TREDROC TIRE BAY CITY	503.20
BENISTAR/UA-6803	16,661.50
BLUE CROSS BLUE SHIELD OF MICHIGAN	30,759.18
STEVEN BURL	60.00
CARRIER & GABLE INC.	264.50
CCP INDUSTRIES	546.78
CE&A PROFESSIONAL SERVICES CO INC	108.00
COFFIELD OIL CO INC	6,565.58
CONSUMERS ENERGY	2,352.82
CONSTRUCTION FASTENERS	455.90
CSH INCORPORATED	60.17
D&D TRUCK & TRAILER	2,449.77
D&G EQUIPMENT INC	879.26
D&K TRUCK COMPANY	965.58
DELAU FIRE SERVICES	250.00
DORNBOS SIGN & SAFETY	2,303.42
FRONTIER COMMUNICATIONS	250.00
FUOSS GRAVEL COMPANY	839.03
GILBERT'S DO IT BEST HARDWARE	79.25
GRAFF TRUCK CENTER	1,550.68
GREENSCAPE	1,725.00
HI-QUALITY GLASS	265.62
HOME DEPOT CREDIT SERVICES	412.02
HOTSY OF MID-MICHIGAN	329.00
HUBBARD SUPPLY CO	432.54
INDEPENDENT AD-VISOR NEWSPAPERS	136.50
KENNEDY'S AUTO REPAIR	695.00
KIMBALL MIDWEST	830.26
KNAPHEIDE TRUCK EQUIPMENT-FLINT	673.66
L&D CAREY AND SONS TRUCKING CO	698.28
LAWSON PRODUCTS INC	195.29
LINCOLN NATIONAL LIFE INSURANCE CO	851.75
MATCO TOOLS	6.27
MAURER'S TEXTILE RENTAL	2,344.14
MCRCSIP	150.00

MEMORIAL HEALTHCARE CENTER	259.00
MICHIGAN CAT	347.79
MICHIGAN CHLORIDE	43,089.17
MY-CAN LLC	345.00
NATIONAL HIGHWAY MAINTENANCE SYSTEMS	19,490.00
NORTHSIDE SERVICE	405.00
OWOSSO BOLT & BRASS COMPANY	28.82
PROFESSIONAL SERVICES INDUSTRIES INC	1,237.50
RED RIVER SPECIALTIES INC	170.40
RICOH USA INC	131.22
RIETH-RILEY CONSTRUCTION CO INC	389,981.65
ROWE PROFESSIONAL SERVICES COMPANY	8,177.75
ACE-SAGINAW PAVING COMPANY	87,992.70
SIGNATURE FORD-LINCOLN-	4,078.92
SLH METALS INC	2,362.39
SPARTAN ASPHALT PAVING	206,303.49
STATE OF MICHIGAN	4,091.16
STAPLES CREDIT PLAN	292.51
TENNANT SALES & SERVICE	1,570.70
VERIZON WIRELESS	620.99
WASTE MANAGEMENT	395.77
GOODYEAR COMMERCIAL TIRE & SERVICE CENTER	1,870.00
XYZ LANDSCAPING SUPPLY	435.50

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5590, 5592, & 5593 (Check numbers 14929 – 15000), totaling \$964,166.72 and an ACH check# 14930 for \$85,539.48.

Roll Call.

Ayes, Commissioners, Constine, Zemcik and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

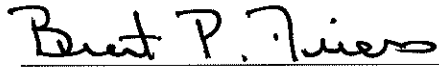
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 10:10 a.m.

All Ayes.

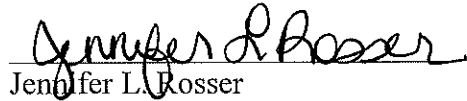
Motion Carried.

Next Regular Board Meeting is Tuesday, June 27th, 2017 at 8:00 a.m.

Respectfully Submitted,

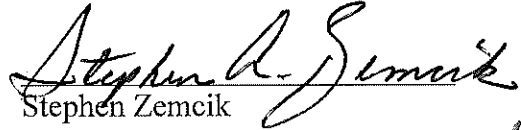


Brent P. Friess, Managing Director

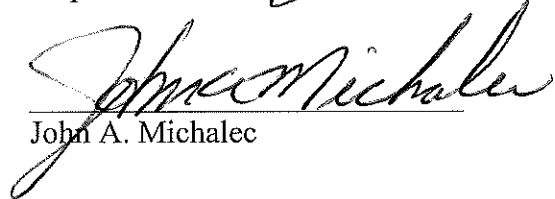


Jennifer L. Rosser
Director of Finance/Human Resource
Clerk of the Board

Mike Constine, Chairman



Stephen Zemcik



John A. Michalec