

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, June 27th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Vice Chairman, Stephen Zemcik.

Commissioners Present: Stephen Zemcik and John A. Michalec.

Commissioners Absent: Mike Constine.

Staff Present: Managing Director, Brent Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations, Troy Howes, Engineer's Assistant, Christopher Cannon and AFSME Local 1071.1 Chief Steward, Art Krupp.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from June 13th, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Break Room News – Mackinaw Administrators, LLC 2) County Road Association Self-Insurance Fund (CRASIF) - A call for Board Trustee candidates.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

2016 OPEB ACTUARIAL:

Chris Veenstra, MAAA, President of Watkins Ross, presented our 2016 OPEB Actuarial Report.

EMAIL ENCRYPTION PROGRAM:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to rescind the motion made on Tuesday June 13th, 2017, to authorize the purchase of the desktop email encryption program as quoted by I.T. Right at a price not to exceed \$140.00 annually.

All Ayes.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the purchase of the email encryption Zixmail program for use on the Managing Director and Director of Finance & HR/Clerk's computers to secure sensitive information at a cost not to exceed \$200.00 annually.

All Ayes.

Motion Carried.

IPAD 128GB INCLUDING BOARDBOOK PURCHASE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to rescind the motion made on Tuesday, June 13th, 2017 to purchase up to seven iPad 128GB at \$359.99 each and order the Boardbook program for the computer system at a cost not to exceed \$3,000.00 which will be billed annually.

All Ayes.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to purchase up to seven iPad 128GB at \$399.00 each and purchase the boardbook program for the computer system not to exceed \$3,000.00 which will be billed annually and six Bluetooth keyboard and cases not to exceed \$60.00 each.

All Ayes.

Motion Carried.

NMARC/SMRCA ANNUAL MEMBERSHIP MEETING:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize attendance and registration for two Commissioners and four supervisory staff members to the NMARC/SMRCA Conference & CRASIF Annual Membership Meeting, including registration and hotel.

All Ayes.

Motion Carried.

AUTHORIZATION TO ADVERTISE FOR BIDS:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize advertisement to accept bids for Cold Milling for the existing HMA surface and applying an HMA overlay to various locations on I-69.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) Ruess Road Pitt 2) Performance Evaluations 3) July 11th 2017 Board Meeting and 4) Blades.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) State Road Project Update and 2) County Projects Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

Director of Finance, Jennifer Rosser reported on the following: 1) May 2016 Financial Statements.

ACCOUNTS PAYABLE:

MICHIGAN CHLORIDE SALES LLC	72,248.15
MICHIGAN TRUCK & EQUIPMENT SALES INC	58,210.00
44 NORTH	730.35
H.K. ALLEN PAPER COMPANY	33.00
AMERICAN SPEEDY PRINTING CENTER	75.14
BRANDON CHLUDIL	60.00

COFFIELD OIL CO INC	6,390.03
CONSUMERS ENERGY	62.45
COUNTY ROAD ASSOCIATION OF MICHIGAN	409.50
DALTON ELEVATOR	427.07
DAYSTARR COMMUNICATIONS	274.07
DELTA DENTAL PLAN OF MICHIGAN	2,963.41
FERTILIZER DEALER SUPPLY INC	312.70
FIRST BANKCARD	3,186.60
GILBERT'S DO IT BEST HARDWARE	118.95
HIGHWAY MAINTENANCE & CONSTRUCTION CO	61,212.00
J&H OIL COMPANY	4,597.65
KIMBALL MIDWEST	1,395.36
KINDY FARMS LLC	10,326.12
MICHAEL R KLUCK & ASSOCIATES	612.81
LINCOLN NATIONAL LIFE INSURANCE COMPANY	750.37
MATCO TOOLS	6.27
MICHIGAN CHLORIDE SALES LLC	1,604.57
MUNICIPAL EMPLOYEES	85,553.01
NATIONWIDE CONSTRUCTION GROUP	15,650.00
QUALITY A-1 CLEANING	376.00
RIETH-RILEY CONSTRUCTION CO INC	1,626.10
ROSE PEST SOLUTIONS	55.00
ACE-SAGINAW PAVING COMPANY	4,238.61
SCHAFER MOWING SPECIALISTS LLC	19,848.33
STATE OF MICHIGAN-MDOT	4,614.03
UNITED STATES TREASURY	74.58
VISION SERVICE PLAN	239.57
44 NORTH	4,826.96

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5595 & 5596 (Check numbers 15001 – 15034), totaling \$277,555.75 and an ACH check#15024 for \$85,553.01.

Ayes, Commissioners Zemcik and Michalec.

Commissioner Constine was absent.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 9:30 a.m.


All Ayes.

Motion Carried.

Next Regular Board Meeting is Tuesday, July 11th, 2017 at 8:00 a.m.


Respectfully Submitted,


Brent P. Friess, Managing Director


Jennifer L. Rosser
Director of Finance/Human Resource
Clerk of the Board


Mike Constine, Chairman


Stephen Zemcik


John A. Michalec