

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, July 25<sup>th</sup>, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Vice-Chairman, Stephen Zemcik.

Chairman, Mike Constine was absent – excused.

Commissioners Present: Stephen Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations, Troy Howes, Engineer's Assistant, Christopher Cannon, Garage Superintendent, Jeremy Dietz and AFSCME Local 1071.1 Chief Steward, Art Krupp.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from July 11<sup>th</sup>, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Letter from MCRCSIP regarding the At-Large 2017 Board of Director position.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

OFFICER DELEGATE/ALTERNATE, EMPLOYEE DELEGATE/ALTERNATE  
MERS ANNUAL CONFERENCE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the officer voting delegate as the Managing Director, Brent Friess, the officer alternate as Director of Finance, Jennifer Rosser, the employee delegate as Jim Svrcek, and the employee alternate as Thomas Buckelew, for the 2017 MERS Annual Conference in September of 2017.

All Ayes.

Motion Carried.

MAINTENANCE AGREEMENT FOR RADIO SYSTEM WITH BLUMERICH  
COMMUNICATION SERVICES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve and authorize the Managing Director to sign the one year maintenance agreement for our radio systems with Blumerich Communication Services at a cost of \$1,851.24 per quarterly payment ending on August 1, 2018.

All Ayes.

Motion Carried.

MAINTENANCE AGREEMENT WITH BLUMERICH COMMUNICATION  
SERVICES FOR OUR GPS/NEO TERRA SYSTEMS:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve and authorize the Managing Director to sign the one year maintenance agreement with Blumerich Communication Services for our GPS/Neo Terra system for a total cost of \$2,495.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: 1) Durand Road Bridge and Guardrail Damage 2) Seven County Council Meeting 3) Ruess Road Gravel Pit 4) MERS Conference Agenda 5) MCRCSIP Refund 6) Roadside Mowing 7) Step 3 Grievance AFSCME Local 1071.1 and 8) Road Tour, August 2<sup>nd</sup>, 2017.

Director of Finance, Jennifer Rosser reported on the following: 1) June 2017 Financial Report and 2) Stevens, Kirovic & Tucker, P.C.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the audit by Stevens, Kironvic, & Tucker, P.C. for the 2017 calendar year financial and performance audits at a cost not to exceed \$8,700.00 for the audit. Additional items outside the scope of the audit will be discussed, if they arise, and a price will be agreed upon by both parties at that time.

All Ayes.

Motion Carried.

Superintendent of Operations, Troy Howes, reported on the following: 1) Maintenance Update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) State Road Project Update and 2) County Project's Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

#### CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to enter into closed session to discuss the upcoming labor negotiations with the AFSCME Local 1071.1 union at 8:43 a.m.

Roll Call Vote

Ayes, Michalec and Zemcik

Nayes, None.

Motion Carried

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to leave closed session and enter into regular session at 9:54 a.m.

Roll Call.

Ayes, Commissioner Michalec and Zemcik

Nayes, None

Motion Carried

#### ACCOUNTS PAYABLE:

44 NORTH	730.35
ACTION TRAFFIC MAINTENANCE INC	425.00
AUTO CRAFTERS	1,288.77
BLUE CROSS BLUE SHIELD	30,759.18
CCP INDUSTRIES	158.52
CITY OF CORUNNA	2,375.10
COFFIELD OIL CO INC	2,163.79
CONSUMERS ENERGY	2,022.54
INTERSTATE BILLING SERVICE/CRC	4,375.00
COUNTY ROAD ASSOCIATION OF MICHIGAN	600.00
CSI/GEOTURF INC	8,280.80

DALTON ELEVATOR	248.40
DAYSTARR COMMUNICATIONS	272.32
DELTA DENTAL PLAN OF MICHIGAN	2,910.92
FIRST BANKCARD	956.22
GENESEE COUNTY ROAD COMMISSION	17.42
HUBBARD SUPPLY CO	546.54
I.T. RIGHT	130.64
J&H OIL COMPANY	3,738.63
KENNEDY'S AUTO REPAIR	754.76
KIMBALL MIDWEST	1,493.34
MICHAEL R KLUCK & ASSOCIATES	148.50
MAURER'S TEXTILE RENTAL	1,350.64
MEMORIAL HEALTHCARE	37.00
MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	85,550.15
MICHAEL'S PLUMBING REPAIR	400.00
MY-CAN LLC	175.00
NATIONAL INDUSTRIAL MAINTENANCE INC	8,193.00
NORTH AMERICAN OVERHEAD DOOR	510.48
OWOSSO BOLT & BRASS COMPANY	170.05
PRIORITY ONE EMERGENCY	955.24
QUALITY A-1 CLEANING	525.00
QUILL CORPORATION	181.08
JEREMIAH REHA	60.00
JENNIFER ROSSER	365.84
ROSE PEST SOLUTIONS	55.00
ROWE PROFESSIONAL SERVICES COMPANY	262.50
SAFETY-KLEEN CORPORATION	175.70
ACE-SAGINAW PAVING COMPANY	4,261.29
SCHAFER MOWING SPECIALISTS LLC	22,883.11
SIGNATURE FORD-LINCOLN-	76,139.00
STATE INDUSTRIAL PRODUCTS	371.12
STATE OF MICHIGAN-MDOT	53.16
ASSOC CO ROAD SUPT'S/MICH	380.00
TRUCK & TRAILER SPECIALTIES INC	12,045.60
UNITED PARCEL SERVICE	3.51
VISION SERVICE PLAN	239.57
44 NORTH	523.44
MICHIGAN CHLORIDE SALES LLC	14,403.45

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5599 & 5601 (Check numbers 15084 – 15135), totaling \$209,655.42 & MERS ACH check 15111 for \$85,550.15.

Ayes, Commissioners Zemcik and Michalec.

Nays, None.

Motion Carried.

#### COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 9:56 a.m.

All Ayes.

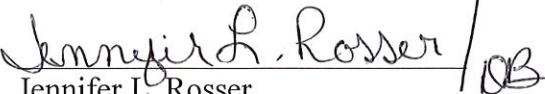
Motion Carried.

Next Regular Board Meeting is Wednesday, August 2<sup>nd</sup>, 2017 at 8:00 a.m.

Respectfully Submitted,

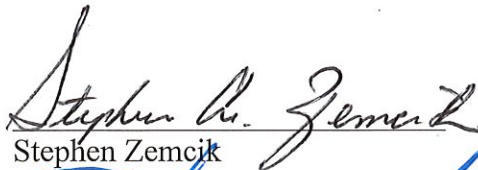


Brent P. Friess, Managing Director

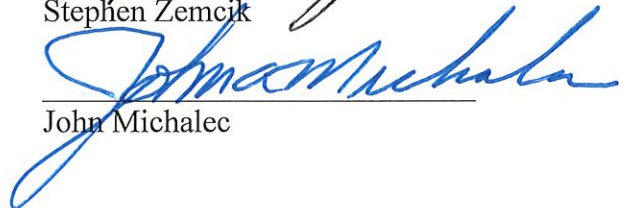
 OB

Jennifer L. Rosser

Director of Finance/Human Resource  
Clerk of the Board



Stephen Zemcik



John Michalec