

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Monday, March 27th, 2017 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Superintendent of Operations, Troy Howes, Garage Supervisor, Jeremy Dietz, and Engineer's Assistant, Christopher Cannon.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the agenda as amended.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from March 13th, 2017.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Letter from Stechschulte Gas & Oil B.) Break Room News – Newsletter from Mackinaw Administrators, LLC.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PULIC COMMENTS:

There were no public comments.

OLD BUSINESS:

SIGNS & SIGN POSTS:

A Motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to rescind the motion on March 13th, 2017, that awarded the 2017 signs and sign posts bid to Vulcan Signs, Lightie Enterprises and Dornbos Signs, unless not in the best interest of the Shiawassee County

Road Commission as it deals with price, availability, and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to award the 2017 signs and sign posts bid to all bidders, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability, and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

NEW BUSINESS:

AMENDED CONTRACT WITH MDOT FOR STATE ROAD FROM EASTON NORTHERLY TO JOHNSTONE:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve and sign the amended contract with MDOT for State Road from Easton Road northerly to Johnstone, and approve and authorize the Director of Finance & Human Resources to sign the following resolution:

On a motion duly made by Commissioner Michalec, seconded by Commissioner Zemcik

WHEREAS, an amended contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for Job Number 117028A, Contract Number 17-5116, and

WHEREAS, this contract is for: Hot mix asphalt base crushing, shaping and resurfacing work along State Road from Easton Road northerly to Johnstone Road; including gravel shoulder, drainage improvement, and pavement marking work; and all together with necessary related work;

WHEREAS, the Shiawassee County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson Mike Constine and Director of Finance/Clerk Jennifer Rosser be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

All Ayes.

Motion Carried.

2017 TRANSPORTATION ASSET MANAGEMENT SPRING CONFERENCE:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve up to two engineering employees to attend the 2017 Transportation Asset Management Spring Conference being held at the Comfort Inn & Suites in Mt Pleasant, Michigan on Thursday, May 25th, 2017 at a cost not to exceed \$65.00 per attendee.

All Ayes.

Motion Carried.

USED 5,000-GALLON STAINLESS STEEL WATER TANKER:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize advertising for the purchase of a used 5,000-gallon stainless steel water tanker.

All Ayes.

Motion Carried.

½ TON PICK-UP TRUCK:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the purchase of a ½-ton pick-up truck through the MiDeal program, at a cost not to exceed \$22,000.00

All Ayes.

Motion Carried.

2017 CONSTRUCTION STORM WATER OPERATOR/2017 SOIL EROSION PLAN REVIEW & DESIGN:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize up to two employees to attend the 2017 Construction Storm Water Operator Training and Exam and the 2017 Self-Study Soil Erosion Plan Review and Design Exam, at a cost not to exceed \$380.00 or \$190.00 per attendee.

All Ayes.

Motion Carried.

SEVEN COUNTY COUNCIL MEETING:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize up to four supervisory employees and two Commissioners to attend the Seven County Council Meeting on Tuesday, April 18th, 2017, hosted by Montcalm County Road Commission, at a cost not to exceed \$108.00.

All Ayes.

Motion Carried.

NATIONAL WORK ZONE AWARENESS WEEK:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize an additional \$500.00 towards the purchase of raincoats and high visibility t-shirts for the employee's for National Work Zone Awareness week. The cost would not exceed \$2,500.00 in total.

All Ayes.

Motion Carried.

BOARD MEETING OF APRIL 25th, 2017:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to move the board meeting of Tuesday, April 25th, 2017 to Monday, April 24th, 2017.

All Ayes.

Motion Carried.

STAFF REPORTS:

Superintendent of Operations, Troy Howes, reported on the following: 1) Formal Invitation to the Townships 2) Insurance claim for damage to the boiler system 3) State Road Chip Seal 4) Parks and Recreations Meeting 5) Burns Township Meeting 6) Weight Restrictions 7) CRA Legislative Conference Update 8) Road Funding Plan and 9) Maintenance Update.

Engineer's Assistant, Chris Cannon, reported on the following: 1) PASER Update.

Superintendent of Equipment, Jeremy Dietz, reported on the following: 1) Equipment Update.

Director of Finance, Jennifer Rosser reported on the following: 1) February 2017 Financial Statements and 2) Email from MERS.

ACCOUNTS PAYABLE:

44 NORTH	730.35
ADVANCED DRAINAGE SYSTEMS	299.87
INTERSTATE BILLING SERVICE/AIS	3,389.44
BLUE CROSS BLUE SHIELD	30,860.11
COFFIELD OIL CO INC	824.21
CONSUMERS ENERGY	4,009.44
DELTA DENTAL PLAN OF MICHIGAN	3,035.30
JEREMY DIETZ	14.00
FASTENAL COMPANY	127.19
FERRALL'S TREE TRIMMING	4,875.00
FIRST BANKCARD	1,260.81
GILBERT'S DO IT BEST HARDWARE	3.49
INDUSTRIAL SUPPLY	139.90
J&H OIL COMPANY	6,034.75
KIMBALL MIDWEST	1,401.75
MICHAEL R KLUCK & ASSOCIATES	280.50
CTT/MTU	190.00
MATCO TOOLS	186.89
MICHIGAN CAT	66.16
MIDSTATE SECURITY	427.50
PRIORITY ONE EMERGENCY	627.82
QUALITY A-1 CLEANING	425.00
RED RIVER SPECIALTIES INC	350.00
ROSE PEST SOLUTIONS	54.00
ROWE PROFESSIONAL SERVICES COMPANY	4,075.00
ACE-SAGINAW PAVING COMPANY	4,368.61
DAN THOMAS LAWN SPRINKLER	270.00
UNITED PARCEL SERVICE	5.91
VISION SERVICE PLAN	233.56
44 NORTH	195.34

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5579 (Check numbers 14711 –14740), totaling \$68,761.90.

Roll Call.

Ayes, Commissioners, Zemcik, Constine and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Zemcik inquired what was more expensive concrete or asphalt on a parking lot. Commissioner Constine stated asphalt is cheaper, holds up to salt better, overall is a better solution for a parking lot. Commissioner Constine stated that he would recommend to go out for a bid so that they can see the difference in the two costs, scope of work, and compare the benefits of each.

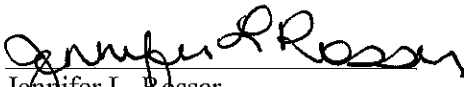
Commissioner Michalec inquired on how many employees have military service time? Jennifer stated she could verify this prior to our next meeting on April 11th, 2017.

ADJOURN:

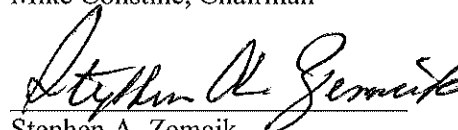
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 9:46 a.m.
All Ayes.
Motion Carried.

Next Regular Board Meeting is Tuesday, April 11th, 2017 at 8:00 a.m.

Respectfully Submitted,


Jennifer L. Rosser
Director of Finance/Human Resource
Clerk of the Board


Mike Constine, Chairman


Stephen A. Zemcik


John A. Michalec