

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, June 14<sup>th</sup>, 2016 at 8:00 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Stephen A. Zemcik and John A. Michalec.

Staff Present: Managing Director, Brent P. Friess, Director of Finance/Human Resource and Clerk of the Board, Jennifer L. Rosser, Lead Foreman, Troy Howes, and AFSCME Local 1071.1 Steward, John Rosser.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve the agenda as amended.

All Ayes.

Motion carried

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the minutes from May 24<sup>th</sup>, 2016.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: 1) MCRCSIP Breakroom News 2) CRA Update on distributed antenna systems and county right-of-way and 3) The Pool Cue – MCRCSIP.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

OLD BUSINESS:

There were no Old Business agenda items.

NEW BUSINESS:

MDOT ENGINEERING REIMBURSEMENT:

A motion was made by Commissioner Zemcik, supported by Commissioner Constine, to authorize Shiawassee County Road Commission Board Members' signatures to approve the MDOT Engineering Reimbursement form for payments made during the period of July 1, 2015 through June 30<sup>th</sup> 2016.

All Ayes

Motion Carried.

SHIAWASSEE LANDFILL PLP GROUP INVOICE:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec and passed unanimously, to authorize payment of the supplemental assessment to fund the increased costs associated with the actual bid/contract amount for the Shiawassee Landfill PLP Group, not to exceed \$7,514.51.

All Ayes.

Motion Carried.

TRAFFIC COUNTERS:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to approve the purchase of five additional traffic counters, including ten locks, not to exceed \$1,995.00.

All Ayes.

Motion Carried.

BALLOT MCRC SIP – BOARD OF DIRECTORS:

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to authorize the Managing Director to complete the ballot on behalf of the Shiawassee County Road Commission for the 2016 MCRC SIP Board of Directors election for Dorothy Pohl, Ionia County Road Commission.

All Ayes.

Motion Carried.

2016 MCRC SIP ANNUAL MEMBERSHIP MEETING:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize the attendance at the 2016 Annual Membership Meeting for up to five employees to be held at the Soaring Eagle Casino and Resort, July 27<sup>th</sup> – July 28<sup>th</sup>, 2016.

All Ayes.

Motion Carried.

PUBLIC ACT 51, SECTION 18J ANNUAL CERTIFICATION:

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize certification of the Public Act 51, Section 18j, and MCL 247.668j, Annual Certification of Employee-related conditions on behalf of the Shiawassee County Road Commission certifying that we are in compliance with (1) (b) and remain under the hard cap plan for the plan year.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess reported on the following: 1) Green Light Legislation 2) Smith and Bath Road Culvert 3) 2017 New Revenue Funding and 4) 2016 Project Update.

Lead Foreman, Troy Howes reported on the following: 1) Maintenance Update and Ruess Road Pit Update.

A motion was made by Commissioner Michalec, supported by Commissioner Zemcik, to authorize renting an additional D8 Dozer for stripping gravel at the Ruess Road Pit.

All Ayes.

Motion carried.

Director of Finance, Jennifer Rosser reported on the following: 1) MTF YTD Comparison 2) 2016-2017 VSP rates for the upcoming plan year and 2) 2015 MERS Actuarial Report.

ACCOUNTS PAYABLE:

44 NORTH	1,038.21
ADVANCED DRAINAGE SYSTEMS	2,109.93
H. K. ALLEN PAPER COMPANY	122.00
THE ARGUS PRESS	320.00
AUTOZONE	57.92
BELLE TIRE	50.00
BENISTAR/UA-6803	16,224.00
BLUE CROSS BLUE SHIELD	28,432.53

CANNON TRUCK EQUIPMENT	14,516.00
CE&A PROFESSIONAL SERVICES CO, INC	106.36
CHLORIDE SOLUTIONS	63,985.49
COFFIELD OIL CO., INC.	8,381.38
CONSUMERS ENERGY	2,191.92
CONSTRUCTION FASTENERS	715.70
CONSTINE GRAVEL COMPANY	2,655.96
D&D TRUCK & TRAILER	2,006.30
D&G EQUIPMENT, INC.	244.54
D&K TRUCK COMPANY	71.72
DALTON ELEVATOR	103.40
DICKINSON WRIGHT PLLC	7,514.51
DK SECURITY	43.50
JEREMY DIETZ	58.62
FASTENAL COMPANY	452.31
FIRST BANKCARD	552.74
FISHBECK, THOMPSON, CARR & HUBER INC	6,291.85
FUOSS GRAVEL COMPANY	677.91
GILBERT'S DO IT BEST HARDWARE	160.96
HANES GEO COMPONENTS	5,277.60
HEIGHTS MACHINERY	205.32
HOME DEPOT CREDIT SERVICES	474.61
HOTSY OF MID-MICHIGAN	250.65
KIMBALL MIDWEST	1,136.18
KNAPHEIDE TRUCK EQUIPMENT-FLINT	1,065.04
LAKESHORE SIGNS AND SAFETY EQUIPMENT LLC	1,040.00
LAWSON PRODUCTS, INC	1,077.08
CTT/MTU	640.00
MATCO TOOLS	245.93
MAURER HEATING & COOLING	928.00
MAURER'S TEXTILE RENTAL	1,520.69
MEMORIAL HEALTHCARE	296.00
MICHIGAN CAT	1,203.91
MUTUAL OF OMAHA	727.10
MY-CAN LLC	175.00
PROFESSIONAL SERVICES INDUSTRIES INC	991.50
QUILL CORPORATION	299.50
ROWE PROFESSIONAL SERVICES COMPANY	5,745.00
ACE-SAGINAW PAVING COMPANY	4,006.80
SCHULTZ INC	2,426.20
SHIAWASSEE CONSERVATION DISTRICT	300.00
SLH METALS, INC.	158.00
MICHIGAN PAVING & MATERIALS	878.47
SPARTAN ASPHALT PAVING	52,591.13
STATE OF MICHIGAN-MDOT	48.76
STAPLES CREDIT PLAN	269.35
STECHSCHULTE GAS & OIL CO	5,910.73
SUPERIOR EQUIPMENT & SUPPLY COMPANY INC	3,259.32
TSC STORES	405.57
UNITED PARCEL SERVICE	22.37

VALLEY TRUCK PARTS	664.38
VERIZON WIRELESS	599.43
WASTE MANAGEMENT	372.72
GOODYEAR COMMERCIAL TIRE & SERVICE CENTER	370.00

A motion was made by Commissioner Zemcik, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5527 (Check numbers 13705 – 13768), totaling \$354,668.10.

Roll Call.

Ayes, Commissioners, Zemcik, Constine and Michalec.

Nays, None

Motion Carried.

COMMISSIONERS COMMENTS:

Chairman Constine reported that a gentlemen who attended the Shiawassee County Parks and Recreation meeting presented an application for your smart device that would tell the general public what is available at each park location, such as a pavilion, swimming, etc. The board did approve utilizing this service.

ADJOURN:

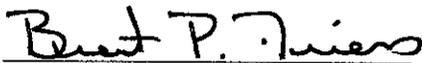
Motion by Commissioner Zemcik, supported by Commissioner Michalec, to adjourn at 9:22 a.m.

All Ayes.

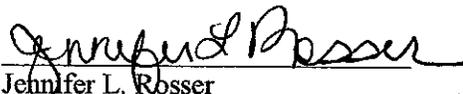
Motion Carried.

Next Regular Board Meeting is June 28<sup>th</sup>, 2016 at 8:00 a.m.

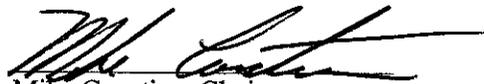
Respectfully Submitted,



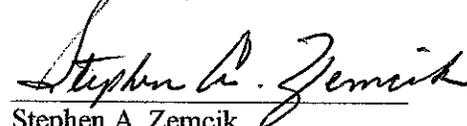
Brent P. Friess  
Managing Director



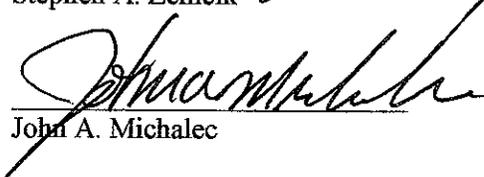
Jennifer L. Rosser  
Director of Finance/Human Resource  
Clerk of the Board



Mike Constine, Chairman



Stephen A. Zemcik



John A. Michalec